

ORGANIZATIONAL MEETING APPOINTMENTS

Moved by Trustee Katsanis and seconded by Trustee Farone approving Mayor Banker’s appointments of the following:

Pam Davies, Lisa Hicken and Carol Tibbits to the Grievance Committee for one year each to expire April 2021.

Daniel Conrad as the Village representative on the Library Board for a term of one year to expire April 2021.

CARRIED
5 Ayes 0 Nays

PROCUREMENT POLICY ADOPTED

Moved by Trustee Navarra and seconded by Trustee Farone adopting the Village of Albion’s Procurement Policy, Chapter 66 of the Village Code, for goods and services which are not required by law to be publicly bid.

CARRIED
4 Ayes 0 Nays
Trustee Navarra
Trustee Farone
Trustee Sidari 1 Abstained
Mayor Banker Trustee Katsanis

INVESTMENT POLICY ADOPTED

Moved by Trustee Katsanis and seconded by Trustee Farone to adopt the Village of Albion Investment Policy that was approved at the October 22, 2014 meeting.

CARRIED
5 Ayes 0 Nays

RESOLUTION 2020-7 OFFICIAL BANKS APPROVED

The following resolution 2020-7 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

WHEREAS, the Board of Trustees has determined that the Village Law Section 4-412 (3) (2) requires the designation of banks or trust companies for the deposit of all Village monies:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Treasurer, Clerk and Receiver of taxes: Bank of America, 5 Star Bank, Key Bank and JP Morgan Chase.

CARRIED
5 Ayes 0 Nays

APPROVED POST-ISSUANCE TAX COMPLIANCE

Moved by Trustee Farone and seconded by Trustee Navarra adopted the Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes/Bonds as provided by Bond Council Timothy R McGill.

CARRIED
5 Ayes 0 Nays

RESOLUTION 2020-8 FOR EARLY PAYMENTS APPROVED

The following resolution 2020-8 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards (ex. Home Depot) and medical reimbursements, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards and medical reimbursements and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same be jointly and severally liable for any amount disallowed by the Board of Trustees.

CARRIED
5 Ayes 0 Nays

RESOLUTION 2020-9 FOR MILEAGE RATE

The following resolution 2020-9 was proposed by Trustee Farone who moved its adoption and seconded by Trustee Sidari:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .50 cents per mile.

CARRIED
5 Ayes 0 Nays

RESOLUTION 2020-10 FOR SCHOOL ATTENDANCE

The following resolution 2020-10 was proposed by Trustee Navarra who moved its adoption and seconded by Trustee Katsanis:

WHEREAS, there is to be held during the coming official year; The New York State Conference of Mayors Annual Meeting and Training School; The New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks; The New York State Conference of Mayors, Public Works School, and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section1. That the following officers and employees are authorized to attend the following schools:

- A. Board of Trustees, Mayor, Clerk-Treasurer and Deputy Clerk-Treasurer are hereby authorized to attend the NYS Conference of Mayors Annual Meeting and the NYS Conference of Mayors Fall Training School for Fiscal Officers and Municipality Clerks.
- B. Superintendent of the DPW is hereby authorized to attend the NYS Conference of Mayors Public Works School.

CARRIED
5 Ayes 0 Nays

NEWSPAPER APPROVED

Moved by Trustee Farone and seconded by Trustee Sidari approving the Batavia Daily News as the official newspaper for the Village of Albion.

CARRIED
5 Ayes 0 Nays

ADOPTED DISASTER MANUAL

Moved by Trustee Farone and seconded by Trustee Navarra adopting the updated Emergency Disaster Preparedness Manual as written.

CARRIED
5 Ayes 0 Nays

DISASTER COORDINATOR APPOINTED

Moved by Trustee Farone and seconded by Trustee Sidari appointing Roland Nenni as the Disaster Coordinator for a term of one year to expire April 2021.

CARRIED
5 Ayes 0 Nays

MEETING DATES APPROVED

Moved by Trustee Katsanis and seconded by Trustee Farone setting the official meeting dates for the Village Board of Trustees as the second Wednesday of every month for the Regular Meetings and fourth Wednesday of every month for the Workshop Meetings. All meetings will be at 6:00 PM.

CARRIED
5 Ayes 0 Nays

TRUSTEE COMMITTEES

Mayor Banker left the appointments of the Trustees to the following Departments as is, she will address at a later date:

<u>Trustee Katsanis</u>	<u>Trustee Farone</u>	<u>Trustee Navarra</u>	<u>Trustee Sidari</u>
Attorney	Animal Control	Animal Control	Codes
HPC	Cemetery	Attorney	Fire Department
Insurance	Fire Department	Cemetery	Insurance
Planning Board	Police Department	Codes	Police Department
Street Department	Recreation	Public Relations	Street Department
Trailer Parks	Trailer Parks	Village Office	Village Office
Water & Sewer		Water & Sewer	

*Mayor Banker to serve as ex-officio member of each committee as prescribed.

DOG ORDINANCE

The Board of Trustees tabled the discussion on the Dog Ordinance until they hear from the Superintendent of Public Works Jay Pahura and Code Enforcement Officer Tracy VanSkiver.

GROSS RECEIPTS TAX

The Board of Trustees tabled discussion on the correspondence from NYCOM regarding gross receipts from Avangrid. Attorney Gavenda is waiting to hear back from NYCOM.

CORRECTIONAL RATES

The Board of Trustees tabled discussion on the Correctional Facility rates. Trustee Katsanis and Attorney Gavenda will discuss further.

DEPAUL PILOT

Attorney Gavenda is working with the Town of Albion Attorney regarding an agreement with the Town of Albion for the Village’s portion of the DePaul PILOT payment they will receive.

APPROVED TREASURERS REPORT

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Treasurer’s Report for the month of March.

CARRIED
5 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Navarra that in as much as each member received copies of the minutes of March 25, 2020 and April 1, 2020 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED
4 Ayes 0 Nays
Trustee Farone
Trustee Navarra
Trustee Katsanis 1 Abstained
Mayor Banker Trustee Sidari

APPROVED PAYMENT OF VILLAGE BILLS

Moved by Trustee Farone and seconded by Trustee Sidari approving the monthly journal entries and the payment of the following Village bills:

General	Voucher #34812	\$26,980.26
Water	to #34946	\$15,537.40
Sewer		\$19,412.90

Except for payment to Penn Power Group. Trustee Farone would like an explanation of the charges.

CARRIED
5 Ayes 0 Nays

APPROVED PAYMENT BULLARD INVOICES

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of the following Bullard Park Invoices:

Graybar	\$ 656.97
Lakelands Concrete Products	\$1,873.00

CARRIED
5 Ayes 0 Nays

APPROVED PAYMENT TO LABELLA ASSOCIATES

Moved by Trustee Sidari and seconded by Trustee Navarra approving payment of \$4,200 to LaBella Associates for services rendered August 24, 2019 to February 21, 2020 regarding the Bio Mass Boiler System at the Water Treatment Plant and to pay out of Water Reserves.

CARRIED
5 Ayes 0 Nays

APPROVED PAYMENT TO WENDEL

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$7,649.65 to Wendel for services rendered through February 29, 2020 regarding the Disinfection Project.

CARRIED
5 Ayes 0 Nays

APPROVED PAYMENT TO MCGILL

Moved by Trustee Katsanis and seconded by Trustee Navarra approving payment of \$1,477.15 to Timothy McGill for bond counsel services rendered regarding the \$950,000 BAN for the Disinfection Project.

CARRIED
5 Ayes 0 Nays

APPROVED CEMETERY DEED

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor Banker sign the following Cemetery Deed:

Gordon A and Hollis Ricci-Canham #39, #40 and #41 Evergreen Columbarium

CARRIED
5 Ayes 0 Nays

EMPLOYEES ELIGIBLE TO RETIRE

The Board of Trustees received correspondences from Dustin DeCarlo, Daryl Robb, Todd Sargent, Dale Snyder and Gary VanWycke stating they are eligible for retirement during the fiscal year of June 1, 2020 to May 31, 2021.

ACCEPT APPLICATION

The following application was accepted and will be placed on file for future reference:

Alexander S Feig not listed

APPROVED VAC SELL BACK/ROLL OVER

Moved by Trustee Farone and seconded by Trustee Navarra approving the following list of unused vacation days to roll over/sell back from employees per contracts/agreements for the fiscal year June 1, 2019 to May 31, 2020:

<u>EMPLOYEE</u>	<u>HRS SELL BACK</u>	<u>HRS ROLL OVER</u>	<u>PL TO SICK</u>
Albright, Aric	80	80	
Basse, Daniel	24	48	
Babcock, Linda	80	80	
Black, Dillon		48	
Francis, William		48	
Glogowski, Chris		31	
Hughes, Karol	72		
Mogle, David		8	40
Nenni III, Roland	80	80	40
O’Sullivan, Mary	80		
Pahura, James	80	80	
Ricci, Charles		60.25	
Ricker, Ronald	40		
Sargent, Todd	80	40	
Shervin, Todd	80		
Snyder, Dale	80	80	
Staines, Nathaniel	72	48	
VanWycke, Gary		36	
Wagner IV, Robert	36	48	
Zicari, Jason	80	80	40
Zwifka, Martin	40		

CARRIED
5 Ayes 0 Nays

APPROVED NATIONAL FUEL RESOURCE AGREEMENT

Moved by Trustee Sidari and seconded by Trustee Navarra approving Mayor Banker sign the National Fuel Resources per Chautauqua Energy Managements recommendation for the period of January 1, 2020 through December 31, 2020.

CARRIED
5 Ayes 0 Nays

APPROVED PAYMENT TO STC

Moved by Trustee Farone and seconded by Trustee Katsanis approving payment of \$445,930 to STC Construction for Pay Application #4 regarding the Disinfection Project.

CARRIED
5 Ayes 0 Nays

CORRESPONDENCE

The Board of Trustees received a correspondence from STC Construction regarding the Disinfection Project at the Pollution Control Facility and how they are addressing the COVID 19 pandemic while working there..

MEETING ADJOURNED

Moved by Trustee Katsanis and seconded by Trustee Navarra that there being no further business, meeting is hereby adjourned at 6:44 PM.

CARRIED
5 Ayes 0 Nays

Respectfully submitted,

Linda K Babcock
Clerk-Treasurer