

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, December 9, 2020 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Christopher Barry, Stanley Farone, Gary L Katsanis and Attorney John C Gavenda. Police Chief Roland Nenni, Fire Chief Harry Papponetti, Pollution Control Plant Chief Operator Aric Albright, Superintendent of Public Works James Pahura and Water Treatment Plant Chief Operator Adam Rush. Cemetery Supervisor Jason Zicari were absent. There were no residents/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

There was a Special Hearing conducted at 6:00

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports for October/November from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Kevin Sheehan, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

#### **APPROVED MRB GROUP PROFESSIONAL AGREEMENT**

Moved by Trustee Katsanis and seconded by Trustee Barry approving Mayor Banker sign the Professional Services Agreement with MRB Group regarding the engineering for the Air Header Improvement project at the Pollution Control Plant for \$36,588.

CARRIED

4 Ayes

0 Nays

#### **THANK YOU AFD**

Mayor Banker and the Board of Trustees thanked Fire Chief Harry Papponetti, all the fire department members and the surrounding departments for their hard work during the recent structure fires.

#### **APPROVED FUNDS TO EQUIPMENT RESERVES**

Moved by Trustee Katsanis and seconded by Trustee Farone approving the Superintendent of Public Works Jay Pahura's request to put the \$30,980 received from the sale of surplus equipment into: Equipment Reserves-\$5,980 and a new account for an addition to the storage shed at 301 Washington Street - \$25,000. The Board also approved the purchase of a Bobcat stump grinder attachment for \$6,855.00 to be paid out of Equipment Reserves.

CARRIED

4 Ayes

0 Nays

#### **APPROVED \$300 TOWARDS ENGINEERING FEES**

Moved by Trustee Katsanis and seconded by Trustee Barry approving to pay \$300 towards the engineering of a water tank in the Town of Barre. The Water Treatment Plant Chief Operator Adam Rush will pay for it out of his budget.

CARRIED

4 Ayes

0 Nays

#### **DEPAUL PROJECT**

Code Enforcement Officer Kevin Sheehan and Trustee Katsanis will discuss with TY Lin and DePaul the remaining inspections for the DePaul Properties Project on Liberty Street. The fees we have paid TY Lin are more than the building permit fee we received for the project.

#### **APPROVED PAYMENT FOR METER**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$2,478.44 to the Town of Gaines for half the cost of a master meter and to be paid out of the meter funding. There was a discussion about replacement of master meters in the Towns and having an agreement in place for them.

CARRIED

4 Ayes

0 Nays

**APPROVED BID FOR SURPLUS WOOD**

Moved by Trustee Farone and seconded by Trustee Barry approving to accept the high bid of \$625 from Gerry Bensley for the pile of surplus wood. The Village received two bids; the other bid was \$430.

CARRIED

4 Ayes                      0 Nays

**APPROVED COUNTY WATER SAMPLING ANALYSIS AGREEMENT**

Moved by Trustee Barry and second by Trustee Farone approving Mayor Banker sign the agreement with Orleans County Health Department for the Water Treatment Plant to provide water sample analysis.

CARRIED

4 Ayes                      0 Nays

**APPROVED LEASE AGREEMENT WITH INDUSTRIAL SCIENTIFIC**

Moved by Trustee Katsanis and seconded by Trustee Barry approving the lease agreement with Industrial Scientific Corporation for a Chlorine Dioxide gas sensor for the term of 24 months, at \$75 per month.

CARRIED

4 Ayes                      0 Nays

**RATE SCHEDULE**

The Board of Trustees will review the rate schedule provided by Water Treatment Plant Chief Operator Adam Rush at budget time.

**APPROVED TREASURERS REPORT**

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Treasurer's Report for the month of November 2020.

CARRIED

4 Ayes                      0 Nays

**APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Farone that in as much as each member received copies of the minutes of November 11, 2020 and November 23, 2020 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Barry and seconded by Trustee Katsanis approving the monthly journal entries and the payment of the following Village bills:

General	\$35,992.84-\$68.27 for Crosby's
Water	\$10,069.32
Sewer	\$ 6,980.78

Voucher numbers 36618 to 36829 for invoices paid November 12, 2020 to December 9, 2020

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO LABELLA**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$11,000 to LaBella Associates for services rendered November 1, 2019 to September 25, 2020 regarding the Tank Assessment and to be paid out of Water Fund Balance.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO WENDEL**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$21,616.51 to Wendel for services rendered through October 31, 2020 for the WIIA Grant Application.

CARRIED

4 Ayes

0 Nays

**APPROVED TO PROCEED BIO MASS AT WTP**

Moved by Trustee Katsanis and seconded by Trustee Barry approving that the Water Treatment Plant Chief Operator Adam Rush proceed with the bio mass boiler project at the Water Treatment Plant which will be partially covered by NYSERDA.

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT TO SEE HR**

Moved by Trustee Farone and seconded by Trustee Barry approving payment of \$4,684 to SEE HR & Recruiting for one half the cost of preparing/printing of Village Employee Handbooks and to be paid out of the HRA Reserves.

CARRIED

4 Ayes

0 Nays

**APPROVED 207C APPLICATION**

Moved by Trustee Barry and seconded by Trustee Katsanis approving Mayor Banker sign the 207c application that was submitted by a Police Officer who was injured on the job.

CARRIED

4 Ayes

0 Nays

**CORRESPONDENCE**

The Board of Trustees thanked the Albion Running Club for their donation of \$5,000 to be use towards the trail/signage at Bullard Park.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from Dustin DeCarlo of his intentions of retiring December 30, 2020.

**APPROVED CEMETERY DEEDS**

Moved by Trustee Katsanis and seconded by Trustee Barry approving Mayor Banker sign the following Cemetery Deeds:

Rose English	S.G. 503 Deerfield Avenue
Sally Patricia Lucas	S.G. 254 Single Veterans Section
Donald McClellan	S.G. 794 Deerfield Avenue
Edward H & Seanne J Narburgh	S.G. 407 Deerfield Avenue
David C & Katherine M Tetrault Sr	S.G. 829 and 830 Deerfield Avenue

CARRIED

4 Ayes

0 Nays

**ACCEPTED APPLICATIONS**

The following applications were accepted and will be placed on file for future reference:  
Mechanic – Matthew W Herman, Donald C Jones, Alexander Kujawa, Gregory J Richenberg

**APPROVED PAYMENT PLAN**

Moved by Trustee Farone and seconded by Trustee Barry approving the request from resident Betty Conner for a three-month payment plan for her July 1, 2020 to September 30, 2020 water/sewer bill.

CARRIED

4 Ayes

0 Nays

**CORRESPONDENCE**

Moved by Trustee Farone and seconded by Trustee Barry approving to purchase a 5 gallon pail of bioesque botanical disinfection solution from the Village of Medina for \$160.

**CARRIED**

3 Ayes	0 Nays
Trustee Farone	
Trustee Barry	1 Abstained
Mayor Banker	Trustee Katsanis

**APPROVED PAYMENT TO OSBORN**

Moved by Trustee Katsanis and seconded by Trustee Barry approving payment of \$396.00 to Osborn, Reed & Burke LLP for services rendered November 2020.

**CARRIED**

4 Ayes	0 Nays
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**ACCEPTED APPLICATIONS**

The following applications were accepted and will be placed on file for future reference:

Zachary P Blackburn, John P King, Steven Wolter - Mechanic  
John J Grillo - Recreation Director

**APPROVED PAYMENT PLAN**

Moved by Trustee Farone and seconded by Trustee Barry approving the request from resident Sherri Hackenburg for a six-month payment plan for her July 1, 2020 to September 30, 2020 water/sewer bill.

**CARRIED**

4 Ayes	0 Nays
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**MEETING ADJOURNED**

Moved by Trustee Farone and seconded by Trustee Barry that there being no further business, meeting is hereby adjourned at 8:40 PM.

**CARRIED**

4 Ayes	0 Nays
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Respectfully submitted,

Linda K Babcock  
Clerk-Treasurer