

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 26, 2021 at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Eileen S Banker, Trustees Christopher Barry, Zach Burgess, Stanley Farone, Gary L Katsanis and Attorney John C Gavenda. Also, in attendance were Superintendent of Public Works James Pahura, Albion Police Department Officer in Charge Dave Mogle, Fire Chief Rob Conner, Animal Control Officer Harry Papponetti, Pollution Control Plant Chief Operator Aric Albright, Code Enforcement Officer Kevin Sheehan, Cemetery Supervisor Jason Zicari, Water Treatment Plant Chief Operator Adam Rush. There were no residents/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports for April from Superintendent of Public Works James Pahura, APD Officer in Charge David Mogle, Albion Fire Department Chief Rob Conner, Animal Control Officer Harry Papponetti, Code Enforcement Officer Kevin Sheehan, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

#### **APPROVED AGREEMENT WITH TOWN OF BERGEN**

Moved by Trustee Farone and seconded by Trustee Barry approving Mayor Banker sign the Memorandum of Understanding with the Town of Bergen to provide emergency personnel coverage for their Wastewater Plant.

CARRIED  
5 Ayes                      0 Nays

#### **APPROVED WORK AT FAIRGROUNDS**

The Board of Trustees approved the Pollution Control Plant Chief Operator Aric Albright to provide electrical work at the Orleans County Fair Grounds.

#### **APPROVED TO HIRE POLICE OFFICER**

Moved by Trustee Katsanis and seconded by Trustee Barry approving the request from Officer in Charge David Mogle to hire Jessica Saraceno as a new Police Officer, contingent on passing the psychological exam, with a 52 probationary period.

CARRIED  
5 Ayes                      0 Nays

#### **APPROVED MEDICAL OPT OUT**

Moved by Trustee Barry and seconded by Trustee Katsanis approving the request from Officer Baase to get paid 30% of the remaining health insurance premium from when he cancelled his insurance. Officer Baase cancelled his insurance during the fiscal year.

CARRIED  
5 Ayes                      0 Nays

#### **WATER METERS**

Attorney Gavenda will draft a document to be inserted in the April May and June water/sewer bills for the residents/businesses that have not replaced their meters yet.

#### **APPLICATIONS FOR APARTMENT**

The Board of Trustees tabled reviewing the applications from residents interested in renting the apartment at Mt Albion Cemetery until August 2021.

#### **TABLED APPOINTMENT TO LIBRARY BOARD**

The appointment of a Village representative to the HOAG Library Board was tabled.

**APPROVED MINUTES**

Moved by Trustee Farone and seconded by Trustee Burgess that in as much as each member received copies of the minutes of the May 12, 2021 Regular Meeting and there being no omissions or corrections, minutes are hereby approved as written.

CARRIED  
5 Ayes                      0 Nays

**APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Farone that in as much as each member received copies of the minutes of the May 13, 2021 Special Meeting and there being no omissions or corrections, minutes are hereby approved as written.

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Farone and seconded by Trustee Barry approving the year-end journal entries and the payment of the following Village bills:

General	\$36,507.38
Water	\$12,037.85
Sewer	\$ 7,108.74

Voucher numbers 37990 to 38116 for invoices paid May 12, 2021 to, May 26, 2021

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT TO MCGILL**

Moved by Trustee Katsanis and seconded by Trustee Burgess approving payment of \$3,022.75 to Timothy R McGill for services rendered for the Disinfection Project

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT TO MRB**

Moved by Trustee Katsanis and seconded by Trustee Barry approving payment of \$4,694.40 to MRB Group for services rendered April 11, 2021 to May 8, 2021 for the Air Header Project.

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT TO OSBORN, REED & BURKE**

Moved by Trustee Katsanis and seconded by Trustee Burgess approving payment of \$3,679.50 to Osborn, Reed and Burke for services rendered April 2021.

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT TO RELEIGHS**

Moved by Trustee Farone and seconded by Trustee Katsanis approving payment of \$3,998.63 to Rileighs Outdoor Décor for 22 Hometown Hero Banners and Hardware.

CARRIED  
5 Ayes                      0 Nays

**APPROVED CEMETERY DEED**

Moved by Trustee Burgess and seconded by Trustee Barry approving Mayor Banker sign the following Cemetery Deed:

Laurie K Tully	#33 - #36 Evergreen Columbarium
----------------	---------------------------------

CARRIED  
5 Ayes                      0 Nays

**LIQUOR LICENSE**

The Board of Trustees received notification from Roumanos Village House Restaurant stating they will be submitting an application to renew their liquor license.

**APPROVED YEAR END TRANSFERS**

Moved by Trustee Farone and seconded by Trustee Barry approving the Clerk-Treasurer to make budget adjustments/year end transfers as needed.

CARRIED  
5 Ayes                      0 Nays

**RESIDENT REQUEST**

Moved by Trustee Farone and seconded by Trustee Barry approving the request from a resident to close Washington Street from Academy Street to South Clinton Street on June 12, 2021. They will need to make sure emergency traffic would be able to get through.

CARRIED  
5 Ayes                      0 Nays

**APPROVED TO ACCEPT BID**

Moved by Trustee Katsanis and seconded by Trustee Barry approving to award the bid of \$357,000 from Villager Construction Inc for the Air Header Replacement Project. The award approval will be dated June 1, 2021.

CARRIED  
5 Ayes                      0 Nays

**APPROVED AGREEMENT WITH FREED MAXICK**

Moved by Trustee Katsanis and seconded by Trustee Barry approving Mayor Banker and Village Clerk/Treasurer Linda Babcock to sign the engagement letter and the annual update document with Freed Maxick to provide the audit for the fiscal year ending May 31, 2021.

CARRIED  
5 Ayes                      0 Nays

**APPROVED APPOINTMENT OF CONTACT PERSON**

Moved by Trustee Katsanis and seconded by Trustee Barry appointing Office in Charge David Mogle as the "Designated Contact Person" for the Workplace Violence Reporting, replacing Roland Nenni.

CARRIED  
5 Ayes                      0 Nays

**APPROVED FUNDS TO EQUIPMENT RESERVES**

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Superintendent of Public Works Jay Pahura's request to increase A 2650 (Sale of Scrap) and Equipment Reserves by \$770.31, funds received for the sale of scrap.

CARRIED  
5 Ayes                      0 Nays

**APPROVED PAYMENT TO HODGSON**

Moved by Trustee Farone and seconded by Trustee Burgess approving payment of \$3,690.50 to Hodgson Russ Attorneys for services rendered April 2021.

CARRIED  
5 Ayes                      0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Katsanis and seconded by Trustee Barry to adjourn to executive session to discuss personnel matters at 7:38 PM.

CARRIED  
5 Ayes                      0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Barry and seconded by Trustee Katsanis to come out of executive session at 7:43 PM.

CARRIED

5 Ayes                      0 Nays

**APPROVED PAY**

Moved by Trustee Farone and seconded by Trustee Barry that besides the 2% increase in pay June 1, 2021, a yearly amount of \$1,000 will be added to the water billing clerk's pay.

CARRIED

5 Ayes                      0 Nays

**MEETING ADJOURNED**

Moved by Trustee Katsanis and seconded by Trustee Burgess that there being no further business, meeting is hereby adjourned at 8:01 PM.

CARRIED

5 Ayes                      0 Nays

Respectfully submitted,

Linda K Babcock  
Clerk-Treasurer