

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, August 12, 2015 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone and Gary Katsanis.

Mayor London opened the meeting with the pledge of allegiance at 6:00 PM.

DISCUSSED VILLAGE POLICIES

The Board of Trustees reviewed Village policies. The following will be added to the policies employees have to sign off on they have read: computer and e-mail, sexual harassment, personal purchases, vehicle use, family leave act, property use guidelines, work. The policies will be reviewed at every annual meeting. The Clerk-Treasurer will ask Police Chief Roland Nenni what classes need to be held.

Trustee Pete Sidari entered meeting at 6:38 PM.

DEDICATION OF BLUE STAR

The Board of Trustees will hold the dedication of the Blue Star Monument on Main Street by the canal, Saturday, September 12, 2015 10:00AM.

ADJOURNED MEETING

Moved by Trustee Katsanis and seconded by Trustee Farone that there is no further discussion on the policies, the meeting be adjourn at 6:49PM.

CARRIED

5 Ayes

0 Nays

REOPENED MEETING

Moved by Trustee Sidari and seconded by Trustee Banker to reopen the meeting at 7:00 PM.

CARRIED

5 Ayes

0 Nays

There were three residents present.

The following residents, who requested to address the Board of Trustees weren't present:

Mr Larry Montello regarding 911

Mr Gerald Heidemann Jr owner of Bad Ash BBQ regarding vendor fees

Mr Dave Cieslinski regarding Rochester Rhinos & Rattlers

APPROVING CONTRIBUTION

Moved by Trustee Sidari and seconded by Trustee Farone approving the Albion Main Street Alliance (AMSA) request for a \$200 contribution toward the printing of the "Architectural and Historic Walking Tour of Downtown Albion" booklet. AMSA's goal is to provide the guide to local merchants and partnering non-for-profit organizations at no cost. They, in turn will distribute the guide to visitors in the area.

CARRIED

5 Ayes

0 Nays

HISTORIC BANNERS

Ms Maureen Bennett asked the Board of Trustees if the Historic banners could be put up when the Strawberry banners are taken down each year. Then when the holiday decorations are put up the banners could be taken down. The Superintendent of Public Works Dale Brooks will inventory the banners to see what condition they are in for next year.

APPROVED SURPLUS PROPERTY

Moved by Trustee Banker and seconded by Trustee Farone approving the Superintendent of Public Works Dale Brooks recommendation to declare the used salt spreader as surplus property.

CARRIED

5 Ayes 0 Nays

APPROVED SURPLUS PROPERTY

Moved by Trustee Farone and seconded by Trustee Sidari approving the Superintendent of Public Works Dale Brooks recommendation to declare the millings as surplus property.

CARRIED

5 Ayes 0 Nays

LAND

The Board of Trustees discussed the land that is needed to install the solar panels at the Village garage. Attorney Gavenda is handling.

APPROVED TO TERMINATE SAVARINO CONTRACT

Moved by Trustee Katsanis and seconded by Trustee Banker approving to terminate Savarino Companies Inc contract for the Joint Municipal Industrial Pollution Control Facility per Chatfield Engineers recommendation.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT FROM SEWER RESERVES

Moved by Trustee Katsanis and seconded by Trustee Farone approving the Superintendent of the Pollution Control Facility Aric Albright's request to pay CPE \$4,389 from the sewer reserves to purchase a used 6712 full size portable sampler.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT FROM SEWER RESERVES

Moved by Trustee Katsanis and seconded by Trustee Farone approving the Superintendent of the Pollution Control Facility Aric Albright's request to pay Reynolds Overhead Garage Doors \$2,959.00 from sewer reserves. The Board of Trustees questioned why the labor portion of the invoice was so high. Mr Albright stated that he was comfortable with the labor cost because of the number of times that had come to work on it.

CARRIED

5 Ayes 0 Nays

CLARK PATTERSON LEE RE: ROOF BIDS

Moved by Trustee Katsanis and seconded by Trustee Sidari to approve the representative from Clark Patterson Lee, Jason Foote's recommendation to award the roof replacement project to Elmer Davis for a base amount of \$382,737-DPW building roof-upper and lower, Fire Hall Building and the Village Hall Building-upper roof and an alternate bid of \$60,000 for the Village Hall lower roof. Total cost of the project 442,737.

CARRIED

5 Ayes 0 Nays

ACCEPT TREASURERS REPORT

Moved by Trustee Farone and seconded by Trustee Banker accepting the Treasurer's Report for July 2015.

CARRIED

5 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Banker that in as much as each member received copies of the minutes of July 22, 2015 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT OF VILLAGE BILLS

Moved by Trustee Banker and seconded by Trustee Sidari approving payment of the following Village bills:

General	Voucher #22049-	\$85,641.72
Water	to #22313	\$23,293.99
Sewer		\$12,981.34

CARRIED

5 Ayes 0 Nays

The Clerk will ask the auditors if the department heads should be signing their full name on the vouchers they are approving and dating them.

APPROVED THE AFD STANDARD OPERATIONS

Moved by Trustee Sidari and seconded by Trustee Farone approving the Standard Operating Guidelines; "Training and Certification of Drivers" and "Operations of Vehicles" as presented by the Albion Fire Department. Attorney Gavenda stated that the policies are a good start.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT OF CHATFIELD BILL

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the following bill submitted by Chatfield Engineers to be paid:

JMIPCF Capital Improvement Project	09-924-57	\$163.50
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CARRIED

5 Ayes 0 Nays

APPROVED AGREEMENT FOR CONTRACT 6 JMIPCF

Moved by Trustee Katsanis and seconded by Trustee Sidari approving Mayor London to sign the agreement with American Paving and Excavating Inc for Contract 6 – Asphalt Pavement Improvements at the Joint Municipal Industrial Pollution Control Facility.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO DONEGAN

Moved by Trustee Banker and seconded by Trustee Farone approving payment to Bernard P Donegan Inc for the following services:

JMIPCF	\$ 534.15
Roof	\$ 521.25
Fire Truck	\$ 139.00
CDU	\$ 69.50
	<u>\$1,263.90</u>

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO DONEGAN

Moved by Trustee Banker and seconded by Trustee Katsanis approving payment to Bernard P Donegan Inc for the following service:

\$60,000 Bond Anticipation Note	\$845.69
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CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO KEELER CONSTRUCTION

Moved by Trustee Katsanis and seconded by Trustee Banker approving payment to Keeler Construction in the amount of \$89,267.56 for services rendered for the Clarendon Street Bridge Project.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO HOLLAND HIGH-LIFT

Moved by Trustee Sidari and seconded by Trustee Banker approving payment to Holland High-Lift Inc \$1,650.00 out of the roof replacement project funds.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO JOHNSON NEWSPAPER

Moved by Trustee Banker and seconded by Trustee Farone approving payment to Johnson Newspaper Corporation for the following invoices:

Advertise for bids for roofs	\$ 74.40
Local Finance Law Section 81- Bonding for Roofs	\$128.00
Local Finance Law Section 36-Bonding for Fire Truck	\$ 98.00

CARRIED

5 Ayes 0 Nays

APPROVED CEMETERY DEEDS

Moved by Trustee Sidari and seconded by Trustee Banker approving Mayor London to sign the following Cemetery Deeds:

Roger R & Christina R Eibl	S.G. 683 Deerfield Avenue
Kenneth E & Mary Lee Knights	S.G. 590/591 Deerfield Avenue

CARRIED

5 Ayes 0 Nays

APPROVED PERMANENT MAINTENANCE DEPOSIT

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the Cemetery Foreman Jason Zicari's request to deposit \$524.78 in TA 201 (Permanent Maintenance) for an old payment he received.

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT FROM CEMETERY RESERVES

Moved by Trustee Katsanis and seconded by Trustee Farone approving Cemetery Foreman Jason Zicari's request to pay \$2700 to Neil Muscarella for repointing at the Cemetery when the job is completed. It will be paid from the following accounts:

\$1,144.17 from the left over Capital Tower fund
\$1,555.83 from Cemetery Reserves

CARRIED

5 Ayes 0 Nays

TABLED TRANSFER REQUEST

The request from Code Enforcement Officer Ron Vendetti's to transfer \$497.70 from A 3620.402 – computer supplies to A 3620.202 – computer for the purchase of a computer for the code's office was tabled until August 26, 2015. Mayor London will discuss purchase with Mr Vendetti.

APPROVED TRANSFER REQUEST

Moved by Trustee Sidari and seconded by Trustee Katsanis approving Recreation Director John Grillo's request to transfer \$250 from A 7310.102 - Camp Directors to A 7310.2 Equipment. The Recreation Department receive a grant for \$500, \$250 was for personnel and \$250 for equipment. The whole amount was put in personnel in error.

CARRIED

5 Ayes

0 Nays

APPROVED SEWER BREAK

Moved by Trustee Banker and seconded by Trustee Katsanis approving the request from resident Ms Gloria Davis for a break on the sewer portion of her bill per the Superintendent of Public Works Dale Brooks recommendation. The amount to be forgiven is \$215.28.

CARRIED

5 Ayes

0 Nays

APPROVED SEWER BREAK

Moved by Trustee Banker and seconded by Trustee Katsanis approving the request from Christ Church for a break on the sewer portion of her bill per the Superintendent of Public Works Dale Brooks recommendation. The amount to be forgiven is \$297.51.

CARRIED

5 Ayes

0 Nays

APPROVED SEWER BREAK

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the request from Ms Crystal Olsen for a break on the sewer portion of their bill per the Superintendent of Public Works Dale Brooks recommendation. The amount to be forgiven is \$107.77.

CARRIED

5 Ayes

0 Nays

APPROVED SEWER BREAK

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the request from Ms Maria Bouwens-Normand for a break on the sewer portion of her bill and extension in paying bill without penalties. The amount to be forgiven is \$238.24 and she will have until December 31, 2015 to pay the balance with no penalties.

CARRIED

5 Ayes

0 Nays

RENEWING LIQUOR LICENSE

Received notification from Albion Lodge 1006 BPO Elks with their intention of renewing their liquor license.

CORRESPONDENCE

Correspondence from Path Stone regarding a workshop they will be holding October 27, 2015 regarding the NYSERDA Grant they were awarded. The Board of Trustees suggested that the information be put in the next newsletter.

APPROVED MERCHANT'S REQUEST

Moved by Trustee Banker and seconded by Trustee Farone approving the Albion Merchants request to shut down East Bank Street on Saturday August 15, 2015 from 4:00 AM to 8:00 PM for the Sip and Stroll Through History Event.

CARRIED

5 Ayes 0 Nays

APPROVED BALDWIN'S LEASE RENEWAL

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the renewal of Bernard Baldwin's lease with an increase of 2%. The term of the lease is six months with a six month extension at a monthly amount of \$337.26 starting September 1, 2015.

CARRIED

5 Ayes 0 Nays

MEETING TIME CHANGED

Moved by Trustee Banker and seconded by Trustee Farone to start the August 26, 2015 Workshop Meeting at 6:00 PM to meet with the Village of Medina Board of Trustees.

CARRIED

5 Ayes 0 Nays

APPROVED VEHICLE USE

Moved by Trustee Katsanis and seconded by Trustee Farone approving the request from Dale Brooks as the Superintendent of Public Works, to take his Village vehicle home.

CARRIED

4 Ayes 1 Nay
Trustee Katsanis Trustee Banker
Trustee Farone
Trustee Sidari
Mayor London

Trustee Banker asked Mr Brooks if he would be the one checking the streets in the winter time and not calling someone else in to do it.

APPROVED TO REIMBURSE AMA

Moved by Trustee Sidari and seconded by Trustee Farone approved the request from Village Clerk-Treasurer to reimburse the Albion Merchants Association \$200 towards the banner that the Batavia Daily Newspaper and they paid for.

CARRIED

5 Ayes 0 Nays

EXECUTIVE SESSION

Moved by Trustee Farone and seconded by Trustee Sidari to adjourn to executive session to discuss personnel matters at 8:24 PM.

CARRIED

5 Ayes 0 Nays

EXECUTIVE SESSION CLOSED

Moved by Trustee Katsanis and seconded by Trustee Sidari to come out of executive session at 9:13 PM.

CARRIED

5 Ayes 0 Nays

APPROVED PAY

Moved by Trustee Katsanis and seconded by Trustee Farone approving to increase the Superintendent of the Pollution Control Plant Aric Albright's wages by 3% of the Village amount and 5% of the Holley amount retro back to June 1, 2015.

CARRIED

5 Ayes

0 Nays

MEETING ADJOURNED

Moved by Trustee Katsanis and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 9:26 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock
Clerk-Treasurer