

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, June 13, 2012 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A Theodorakos, Trustees Eileen S Banker, Fred Miller and Kevin P Sheehan.

Also present were Mr Don Bardeen and Ms Chris Cosheba from FlexCare, Mr Bob Ballard, Police Officer Josh Narburgh, Code Enforcement Officer Ron Vendetti and Ms Amy Luft.

Mayor Theodorkos opened the meeting with the pledge of allegiance at 6:00 PM.

#### **HEALTH INSURANCE**

Mr Don Bardeen and Ms Chris Cosheba from FlexCare were present to discuss the Village's health insurance coverage.

Trustee Sidari and Attorney John C Gavenda entered the meeting at 6:55 PM.

#### **RESIDENT**

Ms Elizabeth Jennings and Ms Marjorie Condolucci provided the Board of Trustees with a flier about the Albion Senior Club which holds monthly meetings at Albion Nutri-Fair. They asked if the Village would consider donating to their club. Unfortunately, the Village can't use tax payers money to donate to clubs.

#### **RESIDENT**

Ms Margie Steffen's sent a request to have the penalties removed from her latest water/sewer bill. She states that she didn't receive the bill. Trustee Sheehan paid the \$6.58 in penalties.

#### **ACCEPT TREASURERS REPORT**

Moved by Trustee Sheehan and seconded by Trustee Miller accepting the Treasurer's Report for May 2012.

**CARRIED**

5 Ayes                      0 Nays

#### **APPROVED MINUTES**

Moved by Trustee Sheehan and seconded by Trustee Banker that in as much as each member received copies of the minutes of May 23, 2012, May 30, 2012, and May 31, 2012 and there being no error or omissions, minutes are hereby approved as written.

**CARRIED**

5 Ayes                      0 Nays

#### **APPROVED PAYMENT OF BILLS**

Moved by Trustee Sidari and seconded by Trustee Banker approving the payment of the following Village bills:

General Fund	voucher #12739	\$88,129.66
Water Fund	to #12830	\$28,439.27
Sewer Fund		\$14,727.12

**CARRIED**

5 Ayes                      0 Nays

#### **APPROVED PAYMENT CHATFIELD BILLS**

Moved by Trustee Sheehan and seconded by Trustee Banker approving the following bills submitted by Chatfield Engineers to be paid:

Bullard Park Concept Plan	12-1036-3	\$ 342.40
Visitor's Center Roof and Chimney Repairs	11-1018-6	\$1,040.00
JMPCF Capital Improvement Plan	09-924-21	\$4,348.35

**CARRIED**

5 Ayes                      0 Nays

**APPROVED PAYMENT CHATFIELD BILLS**

Moved by Trustee Sheehan and seconded by Trustee Banker approving the following bills submitted by Chatfield Engineers to be paid:

121 N Main Street Façade	08-888-P&S5	\$ 90.00
121 N Main Street Façade	08-888-13	\$ 225.00

**CARRIED**

4 Ayes	1 Nay
Trustee Sheehan	Trustee Miller
Trustee Banker	
Trustee Sidari	
Mayor Theodorakos	

**APPROVED PAYMENT DONEGAN**

Moved by Trustee Miller and seconded by Trustee Sheehan approving payment to Bernard P Donegan Inc in the amount of \$828.62 for services rendered in April 2012 for the Sanitary Sewer Project.

**CARRIED**

5 Ayes	0 Nays
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**APPROVED PAYMENT BERGMANN**

Moved by Trustee Sheehan and seconded by Trustee Banker approving payment to Bergmann Associates in the amount of \$21,448.66 for services rendered October 17, 2011 to April 27, 2012 for the Clarendon Street Bridge Project.

**CARRIED**

5 Ayes	0 Nays
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Attorney John Gavenda will review the "Supplemental Agreement #3 Master Federal Aid Project Agreement" for the Clarendon Street Bridge Project that was submitted by NYS Department of Transportation.

**APPROVED REQUEST FOR REIMBURSEMENT**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to sign the reimbursement request to New York State Department of Transportation regarding the Clarendon Street Bridge Project.

**CARRIED**

5 Ayes	0 Nays
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**APPROVED CEMETERY DEEDS**

Moved by Trustee Sheehan and seconded by Trustee Banker approving Mayor Theodorakos to sign the following Cemetery Deeds:

Jean L Boyce	S.G. 556 and 557 Deerfield Avenue
Gary Wells	#101 Ashwood Way

**CARRIED**

5 Ayes	0 Nays
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**APPLICATIONS**

Accepted the following applications to be placed on file for future reference:

Labor - Nate H Harding

Park Supervisor - Gregg Albertson and Elliott Foes

**APPROVED JMIPCF CHANGE ORDER #1**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to sign Change Order #1, Contract No. 2 for the JMIPCF Project as submitted by Chatfield Engineers. The change order includes a security camera system.

**CARRIED**

5 Ayes 0 Nays

**APPROVED PAYMENT TO ELMER DAVIS**

Moved by Trustee Sheehan and seconded by Trustee Banker approving payment of Pay Application #1 to Elmer W Davis Company for services rendered in the amount of \$57,114.00. The Visitor's Center Roof Replacement Project is 76% completed as of May 31, 2012.

**CARRIED**

5 Ayes 0 Nays

**DUMPING FEES**

Tabled approving where to pay the dumping fees for the debris from 106 South Clinton Street until the invoice is submitted.

**APPROVED GCASA**

Moved by Trustee Sheehan and seconded by Trustee Banker approving the annual agreement with Royal Employer Services in the amount of \$1,080.00 for the period of July 1, 2012 to June 30, 2013.

**CARRIED**

5 Ayes 0 Nays

**APPROVED PARK SUPERVISORS**

Moved by Trustee Banker and seconded by Trustee Sheehan approving the following to be hired as Park Supervisors as recommended by Recreation Director John Grillo:

Arts and Crafts Director - Kylie Armstrong

**Park Supervisors**

Tiffany Curtiss	Dylan DeSmit	Melissa Dibley	Travis Downs
Caitlain Francis	Margret King	Joyce LaLonde	Nate Lester
Jennifer Monacelli	Steve Prentice	Josue Serafin	Cade Staines

Substitutes: Not in any particular order

McKayla Allen	Lauren Ballard	Trevor Hadick	Lindsay Sidari
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**CARRIED**

5 Ayes 0 Nays

**APPROVED NATIONWIDE REQUEST**

Moved by Trustee Sheehan and seconded by Trustee Banker approving Mayor Theodorakos to sign the agreement with Nationwide Retirement Solutions for "Transition Support Services Additional Products and Services Plan Sponsor Authorization Agreement". Participants will have access to the following products and services:

- Licensed financial representatives offering a financial needs assessment to identify products and services that are designed to help plan participants achieve their retirement goals.
- Supplemental education and guidance on the retirement options available to them, including the benefits of staying in the plan.
- An array of investment options to meet their needs. These options include a range of mutual funds from multiple fund families — including Nationwide Funds — as well as Nationwide annuities, Nationwide life insurance products and solutions from Nationwide Bank.

**CARRIED**

5 Ayes 0 Nays

**APPROVED NATIONAL GRID**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to sign the "Temporary License Agreement Permitting Entry on Property" with National Grid.

**CARRIED**

5 Ayes

0 Nays

**DONATIONS**

The Board of Trustees acknowledged the \$500 donation received from the Rotary Club for trees.

The Board of Trustees acknowledged the \$400 donation from the Albion Men's Softball League to be used for dirt on the playing fields.

**APPROVED TO SUPPLY WATER**

Moved by Trustee Sheehan and seconded by Trustee Miller approving Mayor Theodorakos to sign the letter agreeing to supply water to District #10 in the Town of Gaines.

**CARRIED**

5 Ayes

0 Nays

**APPROVED MODIFY SCOPE OF WORK**

Moved by Trustee Sheehan and seconded by Trustee Banker approving Mayor Theodorakos to sign the letter to NYS Office of Community Renewal requesting to modify the Scope of Work/Extension on the Grant Award in regards to the JMPCF Project. The letter states the Village of Albion is requesting a two month extension on the completion of the project and would like to include the installation of a video monitoring /security system to monitor the tanks and pedestrian areas.

**CARRIED**

5 Ayes

0 Nays

**APPROVED LEASE AGREEMENT POLICE VEHICLE**

Moved by Trustee Sidari and seconded by Trustee Banker approving Mayor Theodorakos, Village Clerk-Treasurer and Village Attorney John Gavenda to sign the leasing documents provided by First Niagara Bank for the 2012 Tahoe police vehicle.

**CARRIED**

5 Ayes

0 Nays

**CORRESPONDENCE**

The Board of Trustees received a correspondence from the Orleans County VALOR Medical Reserve Corp regarding their volunteer program. The Code Enforcement Officer Ron Vendetti will get more information on their program.

**APPROVED DISASTER MANUAL**

Moved by Trustee Banker and seconded by Trustee Sidari to adopt the current Disaster Manual. Trustee Banker will work with Mr Eric Bradshaw to review/update the manual.

**CARRIED**

5 Ayes

0 Nays

**TREE ADVISORY BOARD**

Code Enforcement Officer Ron Vendetti is working on the Tree Advisory Board guidelines. He should have it ready for the June 28<sup>th</sup> Workshop Meeting for the Board of Trustees to review.

**AMSA CONTRACT**

The Clerk-Treasurer will contact AMSA regarding their revised contract. The Board of Trustees wanted the agreement changed from three years to one year.

**BULLARD PARK GRANT**

Mr Ed Flynn from LaBella Associates was present to discuss the grant application from the NYS Office of Parks, Recreation and Historic Preservation. The Village can request up to \$500,000 (the Village's share would be 25% - can be a combination of in-kind services and cash). The amount will be appropriated in the fiscal year June 2013 to May 2014 budget. The cost for LaBella Associates to do the grant is \$3,500, which is due July 16<sup>th</sup>, 2012. A Public Hearing is not needed.

**BULLARD PARK RESOLUTION**

The following resolution was proposed by Trustee Sheehan who moved its adoption and seconded by Trustee Banker:

WHEREAS, the Village of Albion is applying to the New York State Office Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located on the corner of East Avenue and Clarendon Street. A site located within the territorial jurisdiction of this Board;

NOW, THEREFORE, be it resolved by the Board of Trustees that Linda K Babcock, as Village Clerk-Treasurer of the Village of Albion, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to this Village of Albion for rehabilitating Bullard Park and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

BE IT FURTHER RESOLVED that the Village of Albion does hereby approve and endorse the application for a grant under the Environmental Protection Fund for a park project known as Bullard Park Phase I.

BE IT FURTHER RESOLVED that said property shall be forever maintained by the Village of Albion as a municipal park in this community consistent with the rules promulgated by OPRHP.

**CARRIED**

5 Ayes

0 Nays

**APPROVED LABELLA TO PREPARE GRANT APPLICATION**

Moved by Trustee Sidari and seconded by Trustee Sheehan authorizing LaBella Associates to prepare a grant application for the 2012 New York State Consolidated Funding for a fee of \$3,500.00.

**CARRIED**

5 Ayes

0 Nays

**APPROVED CHATFIELD TO DO SEQR**

Moved by Trustee Sheehan and seconded by Trustee Miller approving Mayor Theodorakos to sign Chatfield Engineers proposal to prepare the SEQR for Bullard Park in the amount of \$1,200.

**CARRIED**

5 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Banker and seconded by Trustee Sheehan to adjourn to executive session for litigation matters at 8:28 PM.

**CARRIED**

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Sidari and seconded by Trustee Sheehan to come out of executive session at 8:46 PM.

**CARRIED**

5 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Miller and second by Trustee Banker that there being no further business, meeting is hereby adjourned at 8:47 PM.

**CARRIED**

5 Ayes

0 Nays

Respectfully submitted,

  
Linda K Babcock

Clerk-Treasurer