

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 11, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Mattea Navarra and Attorney John C Gavenda. Trustee Sidari is absent.

Also in attendance was Code Enforcement Officer Ron Vendetti and Water Treatment Plant Chief Operator Kevin Miller. There were 34 residents and students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

#### **RESIDENTS**

Mr Brian Krieger from the Albion Running Club asked the Board of Trustees about raising funds to place a running/walking trail within Bullard Park. They would donate the materials and would like permission for the Department of Public Works to do the labor part. The Board of Trustees liked the idea and suggested he contact the Bullard Park Committee to see what their plan shows for the trail. The Board of Trustees would like the Provisional Superintendent of Public Works Todd Sargent to do an estimate on how much time it would take for his department to do the trail.

#### **RESIDENT**

Mr Mark Parker addressed the Board of Trustees about the recent complaint he filed, he would like to see a proper investigation done.

#### **RECREATION TRIPS**

Recreation Committee member Ms Annette Finch would like the Board of Trustees to reconsider putting the trips for the parks program back in the budget. The Village Clerk will check into the liability insurance for the trips for the Workshop Meeting.

#### **APPROVED SCHOOLING**

Moved by Trustee Farone and seconded by Trustee Navarra approving employee Mr Todd Shervin to attend and commute, to the New York Rural Association class in North Tonawanda to obtain his 1A.

CARRIED

4 Ayes

0 Nays

#### **ALLEN ROAD PRESSURE**

The Water Treatment Plant Chief Operator Kevin Miller told the Board of Trustees that he feels the fire hydrant at the end of the line on Allen Road is the cause of the pressure problem in that area. The Provisional Superintendent of Public Works Todd Sargent will be looking into it Mr Miller's claim.

#### **APPROVED TO HIRE TEMP MEO**

Moved by Trustee Farone and seconded by Trustee Banker approving to hire Jeffrey Ashbery as a Temporary Motor Equipment Operator (MEO) at \$15.00 per hour. Mr Ashbery will have 120 day probation period at which time the Board of Trustees will revisit the position.

CARRIED

4 Ayes

0 Nays

#### **CLEANER POSITION**

The Board of Trustees asked the Village Clerk to work on the details to hire a part-time cleaner and present it to the Board at the May 25, 2016 Workshop Meeting.

#### **TREES/FLAGS**

The Board of Trustees decided that the 5 tree planters will be placed in the municipal parking lot area on Main Street.

The Board of Trustee discussed purchasing new flags for the downtown poles. The Provisional Superintendent of Public Works Todd Sargent needs to replace approximately 9 of them. He would like to go to a smaller size, in which case he would need to purchase a lot more. Mayor London will call the Sheret Post to get prices.

**WATER LINE**

The Board of Trustees is waiting to hear from Mr Adam Johnson regarding easement changes for the water line on North Main Street.

**PLAYGROUND EQUIPMENT**

The Board of Trustees discussed the ordering of the Bullard Park playground equipment. It was determined that we need to wait for the contract from the State before ordering the playground equipment.

**ACCEPT TREASURERS REPORT**

Moved by Trustee Farone and seconded by Trustee Banker accepting the Treasurer's Report for April 2016.

CARRIED

4 Ayes                      0 Nays

**APPROVED MINUTES**

Moved by Trustee Farone and seconded by Trustee Navarra that in as much as each member received copies of the minutes of April 27, 2016 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Banker and seconded by Trustee Farone approving payment of the following Village bills accept for the Cintas invoice:

General	Voucher #24153	\$31,165.72
Water	to #24352	\$43,891.97
Sewer		\$21,126.32

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT OF CHATFIELD BILL**

Moved by Trustee Banker and seconded by Trustee Farone approving the following bill submitted by Chatfield Engineers to be paid:

JMPCF Capital Improvement Plan	09-924-67	\$235.20
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CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO OSBORN, REED AND BURKE**

Moved by Trustee Banker and seconded by Trustee Navarra approving payment to Osborn, Reed and Burke, LLP for service rendered April 18, 2016 in the amount of \$132.00.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO M & T HEATING**

Moved by Trustee Farone and seconded by Trustee Banker approving payment to M & T Heating & A/C Services for services rendered regarding the Roof Replacement Project in the amount of \$150.00.

CARRIED

4 Ayes                      0 Nays

**APPROVED CEMETERY DEEDS**

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London to sign the following Cemetery Deeds:

Hannah Staines	Lot 1839 Sunset Avenue NW #1
Mark S & Carrie E Standish	Lot 617 Juniper Path #8 & #9
John J Jr & Kathleen A True	S.G. 679 and 680 Deerfield Avneue

CARRIED

4 Ayes                      0 Nays

**ACCEPTED APPLICATION**

The following application was accepted and will be placed on file for future reference:

DPW – Gregory J Blank

**APPROVED FIRE DEPARMENT NEW MEMBERS**

Moved by Trustee Banker and seconded by Trustee Farone approving the following applications for membership into the Albion Fire Department:

Bryan S Holland	Allyson N Irwin	Gary L Rowley	James A Skaggs
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CARRIED

4 Ayes                      0 Nays

**APPROVED SURPLUS EQUIPMENT**

Moved by Trustee Banker and seconded by Trustee Farone approving to declare the 1974 HAHN fire truck as surplus property.

CARRIED

4 Ayes                      0 Nays

**APPROVED AGREEMENT WITH GRANT WRITER**

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London sign the agreement with grant writer J O'Connell & Associates to provide services for the period of May 1, 2016 through April 30, 2017.

CARRIED

4 Ayes                      0 Nays

**APPROVED PATMENT TO J O'CONNELL**

Moved by Trustee Banker and seconded by Trustee Navarra approving payment to grant writer, J O'Connell Associates for the first quarter, May 1, 2016 through July 31, 2016 in the amount of \$8,500.00.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT OF CLEAN-UP AD**

Moved by Trustee Farone and seconded by Trustee Banker approving to pay for the Community Clean-Up Day ad to be placed in the Lake Country Pennysaver. The Community Clean-Up Day will be held on Saturday May 28, 2016.

CARRIED

4 Ayes                      0 Nays

**RESOLUTION 2016-9, CLOSING 98/31 FOR PARADE**

The following Resolution 2016-9, was proposed by Trustee Banker who moved its adoption and seconded by Trustee Navarra:

WHEREAS, the Sheret Post is requesting permission for a street closing to hold its "Annual Memorial Day Parade;"

NOW, THEREFORE, BE IT RESOLVED, that the Village of Albion Board of Trustees hereby authorizes closing Route 98 and Route 31 from the Court House to the Albion Central School for the Sheret Post to hold its Annual Memorial Day Parade May 30, 2016, from approximately 9:30 AM to 11:00 AM, provided the organizer(s) of the event agree to and comply with standard conditions as specified in the Special Events Permit Application, as well as comply with any site-specific safety-related conditions imposed by the Albion Fire Chief or the Chief of Police.

CARRIED

4 Ayes                      0 Nays

**RESIDENT FOR WATER/SEWER REIMBURSEMENT**

The Board of Trustees tabled the request from Mr and Mrs Milton Boyer for reimbursement of previous water/sewer bills until the May 25, 2016 Workshop Meeting so they can do more research.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from the Hartland Volunteer Fire Company regarding a benefit they will be hold on July 23, 2016 to raise money for a new Jaws of Life. The Board of Trustees have no problem with their request to stop at the Albion Fire Department.

**APPROVED PAYMENTS TO TA-95**

Moved by Trustee Banker and seconded by Trustee Navarra approving the payment of Cemetery services for Perpetual Care be deposited into TA-95 instead of A2192 until May 31, 2016.

CARRIED

4 Ayes                      0 Nays

**YEAR END MEETING DATE SCHEDULED**

Moved by Trustee Banker and seconded by Trustee Navarra approving to hold the year-end meeting on Wednesday, May 25, 2016.

CARRIED

4 Ayes                      0 Nays

**APPROVED SUPPORT LETTER TO COVA**

Moved by Trustee Banker and seconded by Trustee Navarra approving Mayor London to sign the support letters to Central Orleans Volunteer Association (COVA) regarding expanding their certificate of need to include Orleans County in its entirety and for them to purchase a new ambulance.

CARRIED

3 Ayes	0 Nays
Trustee Banker	
Trustee Navarra	1 Abstained
Mayor London	Trustee Farone

**RECEIVED INTEREST RATE FOR FIRE TRUCK BOND**

The Board of Trustees received a correspondence from Bernard P Donegan with the bids received regarding the bonding interest rates to purchase the new fire truck:

Sage Ruty & Company, Inc	2.0624%
Greene County Commercial Bank	2.2749%
Roosevelt & Cross Inc	2.3787%

**APPROVED INCREASE IN LINE ITEMS**

Moved by Trustee Banker and seconded by Trustee Navarra approving the Clerk's request to increase A 2705 – gifts/donations and A6989.4 for a \$500 donation received from Claims Recovery Financial Services LLC for the 2016 Concert Series.

CARRIED

4 Ayes

0 Nays

**APPROVED TRANSFER OF FUNDS**

Moved by Trustee Banker and seconded by Trustee Farone approving the Clerk's request to transfer \$11,000 from A 9710.706-Interest for Bridge to A9710.606-Principal for Roofs.

CARRIED

4 Ayes

0 Nays

**PUBLIC HEARING SCHEDULED RE: MOBILE HOMES**

Moved by Trustee Banker and seconded by Trustee Navarra to hold a Public Hearing regarding a six month moratorium on mobile home construction outside of mobile home parks for Wednesday, May 25, 2016 at 7:00 PM.

CARRIED

4 Ayes

0 Nays

**BULLARD MEETING**

The representatives from the Rebuild Bullard Park Committee, the Provisional Superintendent of Public Works Todd Sargent, Village Clerk Linda Babcock and Trustee Farone will meet with Cameron Park from grant writer Jean O'Connell's office regarding the 2016 grant application for revitalizing Bullard Park.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from Orleans County Civil Service stating the "New Position Duties Statement" submitted by the Village of Albion will be titled "Motor Equipment Operator (Temporary) and will be classified as Non-Competitive.

**APPROVED LIBRARY APPOINTMENT**

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London's appointment of Ms Elissa Nesbitt as the Village representative to the Library Board until March 31, 2017.

CARRIED

4 Ayes

0 Nays

**SEASONAL/PART-TIME EMPLOYEES**

Moved by Trustee Farone and seconded by Trustee Navarra approving that seasonal/part-time employees to work 125 hours per month.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Navarra and seconded by Trustee Farone to adjourn to executive session to discuss personnel matters at 8:52 PM.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Banker and seconded by Trustee Farone to come out of executive session at 9:30 PM.

CARRIED

4 Ayes

0 Nays


**MEETING ADJOURNED**

Moved by Trustee Farone and seconded by Trustee Navarra that there being no further business, meeting is hereby adjourned at 9:31 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,  
  
Linda K Babcock  
Clerk-Treasurer