

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 14, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Mattea Navarra, Pete Sidari and Attorney John C Gavenda.

Also in attendance was Provisional Superintendent of Public Works Todd Sargent, Water Treatment Plant Chief Operator Kevin Miller and from the Albion Fire Department Chief Harry Papponeetti, Dale Banker, Al Cheverie and Jeremy Graham. There were 17 resident/students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

#### **RESIDENT**

Moved by Trustee Farone and seconded by Trustee Navarra approving Albion Central School's Service Learning Instructor Mr Tim Archer's request for permission to work with Cemetery Supervisor Jason Zicari on installing a 3' X 5' WWI memorial plaque in Mt Albion Cemetery. The plaque was donated to the school from the American Legion.

CARRIED

5 Ayes

0 Nays

Mayor London thanked Mr Archer and his students for the great projects the school has done over the years and stated the Village appreciates their efforts to give back to the community.

#### **FIRE DEPARTMENT FEMA GRANT**

Moved by Trustee Sidari and seconded by Trustee Farone authorizing the grant writer Jean O'Connell's office to work with the Albion Fire Department to apply for a FEMA grant for pagers.

CARRIED

5 Ayes

0 Nays

#### **APPROVED WTP SURPLUS PROPERTY**

Moved by Trustee Farone and seconded by Trustee Sidari approving the Water Treatment Plant Chief Operator Kevin Miller's request to declare 140-160 lbs of steel and 60-80 lbs of gross copper as surplus property.

CARRIED

5 Ayes

0 Nays

#### **APPROVED MAYOR TO REQUEST POLICE SERGEANT LIST**

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London to request the Certification of Eligible's List for Police Sergeant from Orleans County Civil Service.

CARRIED

5 Ayes

0 Nays

#### **WATER LINE**

The discussion on the water tap/line to 39-43 North Main Street will be removed from old business until further notice.

#### **ALLEN ROAD PRESSURE AND LIGHTING**

Provisional Superintendent of Public Works Todd Sargent will get quotes from Clark Patterson Lee, LaBella Associates and Wendell on what it would cost for a second opinion regarding the Allen Road pressure problem.

The Provisional Superintendent of Public Works Todd Sargent informed the Board of Trustees that he has looked into placing a streetlight near the curve on Allen Road. A higher pole would need to be installed at an approximate cost of \$1,000. Also the service to the home would need to be redone which Mr Sargent will get prices for, to discuss at the Workshop Meeting.

**LAND TO DUMP LEAVES, BRUSH AND SNOW**

The Board of Trustees tabled discussing the land needed to dump leaves, brush and snow until the September 28, 2016 Workshop Meeting. Mr Todd Sargent will get the ELKS contact information for Attorney Gavenda.

**PT WTP OPERATOR POSITION**

The Board of Trustees tabled the request from Water Treatment Plant Chief Operator Kevin Miller to hire a part-time operator until the September 28, 2016 Workshop Meeting.

**ACCEPTED TREASURERS REPORT**

Moved by Trustee Farone and seconded by Trustee Navarra accepting the Treasurer's Report for August 2016.

CARRIED

5 Ayes                      0 Nays

**APPROVED MINUTES**

Moved by Trustee Farone and seconded by Trustee Navarra that in as much as each member received copies of the minutes of September 14, 2016 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes                      0 Nays  
Trustee Farone  
Trustee Navarra        1 Abstained  
Trustee Sidari         Trustee Banker  
Mayor London

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Farone and seconded by Trustee Sidari approving payment of the following Village bills:

General	Voucher #25103	\$97,402.74
Water	to #25311	\$82,340.77
Sewer		\$12,919.94

Except for the check of \$300.00 to Orleans Community Action for transportation. The Board of Trustees would like the minutes reviewed as to how the transportation for the parks program would be paid for.

CARRIED

5 Ayes                      0 Nays

The Board of Trustees would like Recreation Director John Grillo to attend the Workshop Meeting.

**APPROVED PAYMENT TO DONEGAN**

Moved by Trustee Farone and seconded by Trustee Navarra approving payment to Bernard P Donegan Inc for the following services rendered June 9, 2016 through July 29, 2016:

JMPCF	\$707.45
FMS	69.50

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT TO OSBORN, REED & BURKE**

Moved by Trustee Sidari and seconded by Trustee Farone approving payment of \$33.00 to Osborn, Reed & Burke LLC for service rendered August 25, 2016.

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT TO ELMER W DAVIS INC**

Moved by Trustee Navarra and seconded by Trustee Farone approving payment of \$7,125.00 to Elmer W Davis Inc for services rendered for the Roof Replacement Project.

CARRIED

5 Ayes

0 Nays

**APPROVED CEMTERY DEEDS**

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London sign the following Cemetery Deeds:

Gerald L Shawver	S.G. 629 and 630 Deerfield Avenue
Paul Small	#111 Ashwood Way
Kenneth J and Mary Ann Spychalski	S.G. 594 and 595 Deerfield Avneue

CARRIED

5 Ayes

0 Nays

**ADOPTED RESOLUTION 2016-17 RE: STANDARD WORK DAY**

The following Resolution 2016-17 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Farone:

BE IT RESOLVED, that the Village of Albion, 40121, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

NAME	WORK DAY	DAYS
Mattea N (Navarra) Molisani	6	2.13
John C Gavenda	6	not submitted

CARRIED

4 Ayes

0 Nays

Trustee Sidari

Trustee Farone

Trustee Banker

1 Abstained

Mayor London

Trustee Navarra

**ACCEPTED APPLICATIONS**

The following applications were accepted and will be placed on filed for future reference:

Jared J Plummer	Anything
Rocco L Sidari	MEO

**RESIGNATION LETTER ACCEPTED**

The Board of Trustees accepted the resignation letter from Officer Steve Fox.

**ACCEPTED FIRE DEPARTMENT MEMBER**

Moved by Trustee Farone and seconded by Trustee Sidari accepting Patrick McGurn as a new member into the Albion Fire Department.

CARRIED

5 Ayes

0 Nays

**CORRESPONDENCE**

The Board of Trustees received a correspondence from Wendel representing Orleans County regarding the SEQR for the Solar Panel Project at the Albion Business Park.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from the 4-H Educator Mr Robert Batt thanking the Village for the workers they provided to do electrical work at the grounds.

**APPROVED PAYMENT TO CLARK PATTERSON LEE**

Moved by Trustee Sidari and seconded by Trustee Navarra approving payment of \$700.00 to Clark Patterson Lee for services rendered for the Roof Replacement Project through August 31, 2016.

CARRIED

5 Ayes

0 Nays

**CUMMINGS NORTHEAST**

The Board of Trustees tabled discussion on the generator maintenance agreement with Cummings Northeast until the September 28, 2016 Workshop Meeting. The Water Treatment Plant Chief Operator Kevin Miller will get updated information for the Board of Trustees to review.

**SCARECROW CONTEST**

Trustee Farone informed the Board of Trustees that there will be a Scarecrow contest coming to the downtown area. The scarecrows will be attached to the downtown light poles to be judged. He informed the Board of Trustees that more information will be coming.

**BELIEVE SIGN**

The Board of Trustees discussed the "Believe" sign with the Albion Betterment Committee. The Committee will need to get written permission from the owner of the building that the sign will be placed on. The Village will need to take ownership of the sign after it's in place. Trustee Farone wanted it known that the Board of Trustees requested only a paper mock sign, they didn't need to do a nice wooded one.

**MISC PROPERTY**

The Board of Trustees discussed the following properties:

544 East State Street – there is an offer of \$4,000 for the property and the Village Department of Public Works will tear down the house and pay for the dumping fees

Liberty Street – DePaul Properties will be paying approximately \$3,500 to the LDC for the property

**EXECUTIVE SESSION**

Moved by Trustee Sidari and seconded by Trustee Navarra to adjourn to executive session to discuss personnel matters at 7:56 PM.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Sidari and seconded by Trustee Navarra to come out of executive session at 8:51 PM.

CARRIED

5 Ayes

0 Nays

**EMPLOYEES VACATION PAY**

The Board of Trustees stands by their original decision to not issued vacation checks ahead of time to employees. (This was rescinded at the September 28, 2016 Workshop Meeting per Union Contract which allows early payments),

**MEETING ADJOURNED**

Moved by Trustee Farone and seconded by Trustee Navarra that there being no further business, meeting is hereby adjourned at 8:51PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,

*Linda K Babcock*  
Linda K Babcock

Clerk-Treasurer