

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, December 28, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Stanley Farone, Mattea Navarra, Pete Sidari and Attorney John C Gavenda. Trustee Eileen S Banker was absent.

Also in attendance was Police Chief Roland Nenni, Fire Chief Harry Papponetti, Pollution Control Plant Chief Operator Aric Albright, Code Enforcement Officer Ron Vendetti and Superintendent of Public Works Todd Sargent. The Water Treatment Plant Chief Operator Kevin Miller and Cemetery Supervisor Jason Zicari were absent. There were 2 residents/students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports from Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Ron Vendetti, Superintendent of Public Works Todd Sargent, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Kevin Miller and the Pollution Control Plant Chief Operator Aric Albright.

#### **POLICE DEPARTMENT**

Chief Nenni informed the Board of Trustees that the Police Officers will be going to a bi-weekly pay check starting sometime in January 2017.

#### **DEPARTMENT OF PUBLIC WORKS**

Attorney Gavenda and the Superintendent of Public Works Todd Sargent are working on the Intermunicipal Water Meter Agreements.

There was a discussion on the status of the street light on Allen Road. Resident Vinnie Navarra asked for the work number that Niagara Mohawk should have provided when Superintendent of Public Works Todd Sargent talked to them. Mr Sargent will provide Trustee Navarra the contact person at Niagara Mohawk whom he has been dealing with. Mr Navarra also informed the Board of Trustees that he would like a guard rail in front of his house on the Allen Road curve.

#### **POLLUTION CONTROL PLANT**

Pollution Control Plant Chief Operator Aric Albright will contact Cummings for a quote on maintaining the other 3 generators for the Village (Pollution Control Plant, Department of Public Works and a portable one).

#### **CORRESPONDENCE**

The Board of Trustees received a correspondence from Parks, Recreation and Historic Preservation stating the Certified Local Government (CLG) status of decertifying the Village of Albion.

#### **128 NORTH MAIN STREET**

Code Enforcement Officer Ron Vendetti informed the Board of Trustees that he has received the condition survey, completed by TY LIN International, of 128 North Main Street. He asked that the Superintendent of Public Works Todd Sargent block the sidewalk in front and barricade off the back of the building.

#### **TREE GRANT**

The Superintendent of Public Works Todd Sargent will look into the New York State Department of Environmental Conservation Urban & Community Forestry Grant that is due March 1, 2017 to see if it's something that will benefit the Village.

#### **ASBESTOS SURVEY**

Attorney Gavenda informed the Board of Trustees he received a response regarding the FOIL he submitted to New York State in November for the asbestos report of 544 East State Street. New York State stated due to the volume of FOIL's they have received it will not be done until around May 2017.

**ALLEN ROAD WATER PRESSURE**

The Superintendent of Public Works Todd Sargent will contact Wendell Engineer regarding the Village connecting into the Town of Albion water line on Allen Road to help with the water pressure on the north side.

**WATER CODE**

The Board of Trustees received copies of Village code 116-6 regarding multiple parties on one service line. Code Enforcement Officer Ron Vendetti, Water Billing Clerk Tracy VanSkiver and Village Clerk Linda Babcock will work on a report showing the difference in revenue by billing for usage compared to having minimum bills.

**LAND FOR LEAVES, BRUSH AND SNOW**

Attorney Gavenda and Superintendent of Public Works Todd Sargent will meet with the owner of land that the Village is interested in purchasing for the Department of Public Works to dump leaves, brush and snow at.

**TABLED PT WTP OPERATOR**

The Board of Trustees tabled discussing the Water Treatment Plant Chief Operator Kevin Miller's request to hire a part-timer.

**TOWN OF ALBION INVOICE**

Mayor London will discuss with Town of Albion Supervisor Matthew Passarell the funds they have in their budget to be used for Bullard Park.

**MOBILITE REQUEST**

Mayor London and Code Enforcement Officer Ron Vendetti will meet to discuss the request from Mobilite LLC to place a pole in the Village's right-of-way on the corner of West Academy Street and Washington Street.

**APPROVED MINUTES**

Moved by Trustee Farone and seconded by Trustee Sidari that in as much as each member received copies of the minutes of December 14, 2016 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes

0 Nays

**APPROVED QUOTE FROM ON THE MARK LOCATING**

Moved by Trustee Sidari and seconded by Trustee Farone approving payment to On the Mark Locating for locating the septic at the Water Treatment Plant for \$625.

CARRIED

4 Ayes

0 Nays

**RENTAL ASSISTANCE AGREEMENT**

Moved by Trustee Farone and seconded by Trustee Navarra approving the rent assistant agreement between the Village of Albion and the Albion Housing and Economic Development for the period of January 1, 2017 to December 31, 2017.

CARRIED

4 Ayes

0 Nays

**STRAWBERRY FESTIVAL REQUEST**

The Board of Trustees received the Albion Strawberry Festival Committee's request for their 31<sup>st</sup> Annual Festival to be held June 9 and 10, 2017. They would like use of the picnic tables from Bullard Park, close East State Street from Main Street to Platt Street; close East Bank Street from Main Street to Platt Street; close West Bank Street from Main Street to Liberty Street, use of the Albion Police and Department of Public Works.

**THE CHAR HOUSE LIQUOR LICENSE**

The Board of Trustees received a correspondence from The Char House stating their intention of applying for a liquor license for 39 North Main Street.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from Heritage Wind, LLC regarding a proposed wind farm project they are planning in the Town of Barre.

**DOWNTOWN PARKING**

Chief Nenni and Lieutenant Mogle will take the lead on gathering information and making suggestions to the Board of Trustees on improving the downtown parking. They will also get input from Board members and business owners.

**ACCEPTED APPLICATIONS**

The following applications were accepted and will be placed on file for future reference:  
Mark E Luft and Charles D Ricci - MEO

**EXECUTIVE SESSION**

Moved by Trustee Sidari and seconded by Trustee Navarra to adjourn to executive session to discuss personnel matters at 8:10 PM.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Farone and seconded by Trustee Sidari to come out of executive session at 8:47 PM.

CARRIED

4 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Farone and seconded by Sidari that there being no further business, meeting is hereby adjourned at 8:48 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock  
Clerk-Treasurer