

The Workshop/Year End Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 28, 2014 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Gary Katsanis, Peter Sidari and Attorney John C Gavenda.

Also in attendance was the Superintendent of the Pollution Control Plant Aric Albright.

There were 3 residents present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

PUBLIC HEARING 7:00 PM

Mayor London opened the Public Hearing on the proposed law regarding "Public Access to Records of the Village of Albion".

Discussion on how long records need to be kept. This is a new Law the Village would be adopting.

PUBLIC HEARING CLOSED

Moved by Trustee Farone and seconded by Trustee Sidari that in as much as everyone who wished to speak regarding the proposed law regarding "Public Access to Records of the Village of Albion" were heard, the Public Hearing is hereby closed at 7:05 PM.

CARRIED

5 Ayes

0 Nays

LOCAL LAW #2, 2014, RESOLUTION 2014-19 ADOPTED

The following resolution #2014-19 for Local Law #2, 2014 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

WHEREAS, a proposed Local Law #2 of the year 2014 for the purposed of amending the Codes of the Village of Albion specifically adding a Chapter titled "Public Access to Records of the Village of Albion" was presented to the Village of Albion Board of Trustees at a Regular Meeting held on Wednesday, April 23, 2014; and

WHEREAS, the Board of Trustees at a Regular Board Meeting of said Board held on Wednesday, April 23, 2014 did adopt a motion that a Public Hearing be held on the aforesaid proposed Local Law at 7:00 PM on Wednesday, May 28, 2014, at the Village Council Chambers, 35-37 East Bank Street, Albion New York and that said notice thereof be published in the Batavia Daily Newspaper, the official newspaper of the Village of Albion at least seven days before May 28, 2014, and

WHEREAS, a notice of such Public Hearing on said proposed Local Law was duly published in the Batavia Daily Newspaper on May 16, 2014, and

WHEREAS, a Public Hearing on said proposed Local law was held by the Board of Trustees, at 35-37 East Bank Street, Albion, New York at 7:00 PM on Wednesday, May 28, 2014, at which time all were heard who wished to speak regarding said Local Law,

NOW THEREFORE BE IT RESOLVED, that the following Local Law be hereby made part of the code of the Village of Albion, New York:

LOCAL LAW #2, 2014

PUBLIC ACCESS TO RECORD OF:
VILLAGE OF ALBION

- Section 1. Purpose
Section 2. Designation of Records Access Officer

- Section 3. Location
- Section 4. Hours for Public Inspection
- Section 5. Request for Public Access to Records
- Section 6. Subject Matter List
- Section 7. Denial of Access to Records
- Section 8. Fees
- Section 9. Public Notice
- Section 10. Severability

Section 1 Purpose and Scope:

- (a) The people's right to know the process of government decision-making and the documents and statistics leading to determinations is basic to our society. Access to such information should not be thwarted by shrouding it with the cloak of secrecy of confidentiality.
- (b) These regulations provide information concerning the procedures by which records may be obtained.
- (c) Personnel shall furnish to the public the information and records required by the Freedom of Information Law, as well as records otherwise available by law.
- (d) Any conflicts among laws governing public access to records shall be construed in favor of the availability of public records.

Section 2 Designation of Records Officer:

- (a) The Village of Albion Clerk is responsible for insuring compliance with the regulations herein, and designates the following person(s) as records access officer(s):
Village of Albion Clerk
35-37 East Bank Street
Albion, NY 14411
- (b) The Records Access Officer is responsible for insuring appropriate agency response to public requests for access to records. The designation of a Records Access Officer shall not be construed to prohibit officials who have in the past been authorized to make records or information available to the public from continuing to do so.

The Records Access Officer shall insure that agency personnel:

- (1) Maintain an up-to-date subject matter list.
- (2) Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved and generated to assist persons in reasonably describing records.
- (3) Contact persons seeking records when a request is voluminous or when locating the records involves substantial effort, so that personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of records requested.
- (4) Upon locating the records, take one of the following actions:
 - (i) Make records available for inspection; or,
 - (ii) Deny access to the records in whole or in part and explain in writing the reasons therefor
- (5) Upon request for copies of records:
 - Make a copy available upon payment or offer to pay established fees, if any in accordance with Section 8; or,
- (6) Upon request, certify that a record is a true copy; and

- (7) Upon failure to locate records, certify that;
- (i) The Village of Albion is not the custodian for such records, or
 - (ii) The records of which the Village of Albion is a custodian cannot be found after diligent search.

Section 3 Location

Records shall be available for public inspection and copying at:

Village of Albion Office
35 - 37 East Bank Street
Albion, NY 14411

Section 4 Hours for Public Inspection

Requests for public access to records shall be accepted and records produced during all hours regularly open for business.

These hours are: 8:00 am to 4:00 pm - Monday through Friday - with the exception of holidays. Any request to inspect or copy documents should be made at least 24 hours in advance

Section 5 Request for Public Access to Records

- (a) A written request may be required, but oral requests may be accepted when records are readily available
- (b) If records are maintained on the internet, the requester shall be informed that the records are accessible via the internet and in printed form either on paper or other information storage medium
- (c) A response shall be given within five (5) business days of receipt of request by:
 - (1) Informing a person requesting records that the request or portion of the request does not reasonably describe the records sought, including direction, to the extent possible, that would enable that person to request records reasonably described;
 - (2) Granting or denying access to records in whole or in part
 - (3) Acknowledging the receipt of a request in writing, including an approximate date when the request will be granted or denied, in whole or in part, which shall be reasonable under the circumstances of the request and shall not be more than twenty (20) business days after the date of acknowledgement, or if it is known that circumstances prevent disclosure within twenty (20) business days from the date of such acknowledgement, providing a statement in writing indicating the reason for inability to grant the request within that time and date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part; or
 - (4) If the receipt of request was acknowledged in writing and included an approximate date when the request would be granted in whole or in part within twenty (20) business days of such acknowledgement, but circumstances prevent disclosure within that time, providing a statement in writing within twenty (20) business days of such acknowledgement specifying the reason for the inability to do so and a date certain, within a reasonable period under circumstances of the request, when the request will be granted in whole or in part.

- (d) In determining a reasonable time for granting or denying a request under the circumstances of a request, personnel shall consider the volume of a request, the ease or difficulty in locating, retrieving or generating records, the complexity of the request, the need to review records to determine the extent to which they must be disclosed, the number of requests received by the agency, and similar factors that bear on the ability to grant access to records promptly and within a reasonable time.
- (e) A failure to comply with the time limitations described herein shall constitute a denial of a request that may be appealed. Such failure shall include situations in which an officer or employee;
- (1) Fails to grant access to the records sought, deny access in writing or acknowledge the receipt of a request within five (5) business days of the receipt of the request;
 - (2) acknowledge the receipt of a request within five (5) business days but fails to furnish an approximate date when the request will be granted or denied in whole or in part;
 - (3) furnishes an acknowledgement of the receipt of a request within five (5) business days with an approximate date for granting or denying access in whole or in part that is unreasonable under the circumstances of the request;
 - (4) fails to respond to a request within a reasonable time after the appropriate date given or within twenty (20) business days after the date of acknowledgement of the receipt of a request;
 - (5) determines to grant a request in whole or in part within twenty (20) business days of the acknowledgement of the receipt of a request, but fails to do so, unless the agency provides the reason for its inability to do so in writing and a date certain within which the request will be granted in whole or in part;
 - (6) does not grant a request in whole or in part within twenty (20) business days of the acknowledgement of the receipt of a request and fails to provide the reason in writing explaining the inability to do so and a date certain by which the request will be granted in whole or in part; or
 - (7) response to a request, stating that more than twenty (20) business days is needed to grant or deny the request in whole or in part and provides a date certain within which that will be accomplished, but such date is unreasonable under the circumstances of the request.

Section 6 Subject Matter List:

- (a) The records access officer shall maintain a current list by subject matter of all records in its possession, whether or not the records are available pursuant to sub-division two (20 of section eighty-seven (87) of the Public Officers Law.
- (b) The subject matter list shall be sufficiently detailed to permit identification of the category of the record sought
- (c) The subject matter list shall be updated annually. The most recent update shall appear on the first page of the subject matter list

Section 7 Denial of Access to Records:

- (a) Denial of access to records shall be in writing stating the reason therefor and advising the requester of the right to appeal to the individual or body established to determine appeals (which or who) shall be identified by name, title, business address and business phone number.
- (b) If requested records are not provided promptly, as required in Section 5 of the regulations, such failure shall be deemed a denial of access
- (c) The following person or persons or body shall determine appeals regarding denial of access to records under the Freedom of Information Law:
- Mayor of the Village of Albion
35 East Bank Street
Albion, NY 14411
(585) 589-9176
- (d) Any person denied access to records may appeal within thirty (30) days of denial
- (e) The time for deciding an appeal by the individual or body designated to determine appeals shall commence upon receipt of a written appeal identifying:
- (1) The date and location of the requests for records
 - (2) A description, to the extent possible, of the records that were denied; and
 - (3) The name and return address of the person denied access
- (f) A failure to determine an appeal within ten (10) business days of its receipt by granting access to the records sought or fully explaining the reasons for further denial in writing shall constitute a denial of the appeal.
- (g) The person or body designated to determine appeals shall transmit to the Committee on Open Government copies of all appeals upon receipt of appeals. Such copies shall be addressed to:
- Committee on Open Government
Department of State
One Commerce Drive
99 Washington Avenue, Suite 650
Albany, NY 12231
- (h) The person or body designated to determine appeals shall inform the appellant and the Committee on Open Government of its determination in writing within ten (10) business days of receipt of an appeal. The determination shall be transmitted to the Committee on Open Government in the same manner set forth subdivision (f) of this section.

Section 8 Fees

- (a) There shall be no fee charged for:
- (1) Inspection of records
 - (2) Search for records; or
 - (3) Any certification pursuant to this part.
- (b) Fees for copies may be charged provided that:
- (1) The fee for copying records shall not exceed 25 cents per page for photocopies not exceeding 9 by 14 inches. This section shall not be construed to mandate the raising of fees where agencies or municipalities in the past have charged less than 25 cents for such copies;

- (2) The fee for photocopies of records in excess of 9 by 14 inches shall not exceed the actual cost of the reproduction; or
 - (3) An agency has the authority to redact portions of a paper record and does so prior to disclosure of the record by making a photocopy from which the proper redactions are made.
- (c) The fee an agency may charge for a copy of any other record is based on the actual cost of the reproduction and may include only the following:
- (1) An amount equal to the hourly salary attributing to the lowest paid employee who has the necessary skill required to prepare a copy of the requested record, but only when more than two (2) hours of the employees time is necessary to do so; and
 - (2) The actual cost of the storage devices or media provided to the person making the request in complying with such request; or
 - (3) The actual cost to the agency of engaging an outside professional service to prepare a copy of a record, but only when an agency's information technology equipment is inadequate to prepare a copy, and if such service is used to prepare a copy.
- (d) When an agency has the ability to retrieve or extract a record or data maintained in a computer storage system with reasonable effort, or when doing so requires less employee time than engaging in manual retrieval or redactions from non-electric records, the agency shall be required to retrieve or extract such record or data electronically. In such case, the agency may charge a fee in accordance with paragraph (d) (1) and (2) above.
- (e) An agency shall inform a person requesting a record of the estimated cost of preparing a copy of the record if more than two (2) hours of an agency employee's time is needed, or if it is necessary to retain an outside professional service to prepare a copy of the record.
- (f) An agency requires that the fee for copying or reproducing a record be paid in advance of the preparation of such copy.

Section 9 Public Notice

A notice containing the title or name and business address of the records access officers and appeals person or body and the location where records can be seen or copied shall be posted in a conspicuous location wherever records are kept and/or published in a local newspaper of general circulation. This notice should state that the Village Clerk is the records officer for the Village of Albion.

Section 10 Severability

If any provision of these regulations or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances

Section 11 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

CARRIED

5 Ayes

0 Nays

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports from the Animal Control Officer Harry Papponeetti, Superintendent of Public Works Dale Brooks, Police Chief Roland Nenni, Code Enforcement Officer Ron Vendetti, Cemetery Supervisor Jason Zicari, Village Clerk-Treasurer Linda Babcock, Water Treatment Plant Superintendent Kevin Miller, the Superintendent of the Pollution Control Plant Aric Albright and the Program Coordinator Sidney Beaty.

APPROVED MAJOR FELONY CRIME TASK FORCE AGREEMENT

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London to sign the Major Felony Crime Task Force Agreement with Orleans County. The Village of Albion will be reimbursed \$50,000 from Orleans County for providing a police officer for the Task Force.

CARRIED

5 Ayes

0 Nays

APPROVED APPOINTMENT TO THE ZONING BOARD

Moved by Trustee Katsanis and seconded by Trustee Banker approving Mayor London's appointment of Delores Hansel to the Zoning Board for a five (5) year term.

CARRIED

5 Ayes

0 Nays

APPROVED APPOINTMENT TO THE HPC

Moved by Trustee Katsanis and seconded by Trustee Banker approving Mayor London's appointment of Delores Hanzel as an alternate on the Historic Preservation Commission for a four (4) year term.

CARRIED

5 Ayes

0 Nays

TABLED APPOINTMENT TO THE PLANNING BOARD

Tabled the appointment to the Planning Board until the June 11, 2014 meeting.

APPROVED APPOINTMENT TO THE HPC

Moved by Trustee Banker and seconded by Trustee Farone approving Mayor London's appointment of Kim Pritt to the Historic Preservation Commission for a four (4) year term.

CARRIED

5 Ayes

0 Nays

TABLED PLANTING IN VILLAGE LOT

The Board of Trustees tabled Ms Kim Remley's request for the First Presbyterian Church to use a portion of the grass area in the Village's lot next to their sanctuary for a garden, which will surround a Peace Pole they will be placing on their property. The Church is in the historic district, they will need to present their request for the sign to the Historic Preservation Commission first.

TABLED APPROVING PAYMENT TO HODGSON RUSS

The Board of Trustees tabled approving payment to Hodgson Russ Attorneys for services rendered regarding the LDC in the amount of \$455.50. Attorney Gavenda is discussing the invoice with Attorney Spitzer.

TAP GRANT

Moved by Trustee Katsanis and seconded by Trustee Farone approving the request from Mr Jason Foote of Clark Patterson Lee for a letter of support from the Village to apply for the Transportation Alternatives Program (TAP) Grant to install new sidewalks pending the Superintendent of Public Works Dale Brooks evaluation to cover the local share by doing in-kind services.

CARRIED

3 Ayes	2 Nays
Trustee Katsanis	Trustee Sidari
Trustee Farone	Trustee Banker
Mayor London	

APPROVED INSURANCE COVERAGE

Moved by Trustee Sidari and seconded by Trustee Farone approving Recreation Director John Grillo's request to cover the insurance for the adult volleyball league that plays at the Albion School. The Village already provides an insurance certificate to the school for the camps held during the Summer Parks Program.

CARRIED

4 Ayes	1 Nay
Trustee Sidari	Trustee Banker
Trustee Farone	
Trustee Katsanis	
Mayor London	

USING BULLARD PARK

The Board of Trustees discussed the leagues that play at Bullard Park. It was determined that as long as they follow the park rules there is not as issue. The Village Clerk will provide the park rules to the Board of Trustees.

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Katsanis that in as much as each member received copies of the minutes of May 8, 2014, May 12, 2014, May 13, 2014, May 14, 2014, May 20, 2014 and May 22, 2014 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes	0 Nays
--------	--------

APPROVED PAYMENT OF YEAR END BILLS

Moved by Trustee Banker and seconded by Trustee Farone approving to pay the following year end invoices:

General	voucher #18838	\$14,991.80
Water	to	\$ 8,283.47
Sewer	voucher #18932	\$ 5,658.54

CARRIED

5 Ayes	0 Nays
--------	--------

APPROVED PAYMENT TO TY LIN

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment to TY LIN International for services rendered March 31, 2014 to May 2, 2014 in the amount of \$161.17.

CARRIED

5 Ayes	0 Nays
--------	--------

APPROVED PAYMENT TO OSBORN, REED & BURKE

Moved by Trustee Sidari and seconded by Trustee Katsanis approving payment to Osborn, Reed & Burke LLP for services rendered April 1, 2014 to April 30, 2014 for \$1,485.00.

CARRIED

5 Ayes

0 Nays

APPROVED SURPLUS EQUIPMENT

Moved by Trustee Banker and seconded by Trustee Sidari approving Cemetery Supervisor Jason Zicari's request to declare the 1996 Ford F-350 1Ton as surplus equipment.

CARRIED

5 Ayes

0 Nays

APPROVED CEMETERY FEES

Moved by Trustee Banker and seconded by Trustee Farone approving the price list for Cemetery services as submitted by the Cemetery Supervisor Jason Zicari effective June 1, 2014.

CARRIED

5 Ayes

0 Nays

APPROVED YEAR END ADJUSTMENTS AND TRANSFERS

Moved by Trustee Sidari and seconded by Trustee Banker approving budget adjustments and year end transfers for the fiscal year June 1, 2013 to May 31, 2014 as requested by Village Clerk-Treasurer.

FROM ACCT	DESCRIPTION	TO ACCT	DESCRIPTION	AMOUNT
A 1010.0101	Trustees	A 3620.0406	Engineer Review	1,300.00
A 1010.0401	Meetings/Schools	A 3620.0406	Engineer Review	300.00
A 1325.0403	Computer Programs	A 1320.0401	Auditor	2,500.00
A 1325.0418	Office Supplies	A 1440.0401	Engineer	200.00
A 1325.0420	Postage/Envelopes	A 1320.0401	Auditor	1,000.00
A 1450.0401	Election Inspectors	A 1320.0401	Auditor	2,400.00
A 1640.0434	Tires	A 1440.0401	Engineer	2,800.00
A 1640.0441	Building Maintenance	A 1420.0401	Attorney	2,700.00
A 1640.0442	Oil & Grease	A 1420.0401	Attorney	2,000.00
A 1910.0401	Unallocated Ins	A 1320.0401	Auditor	1,861.05
A 1910.0401	Unallocated Ins	A 1420.0401	Attorney	2,926.57
A 1910.0401	Unallocated Ins	A 1440.0401	Engineer	1,400.00
A 1920.0401	Municipal Dues	A 1440.0401	Engineer	500.00
A 1950.0401	Taxes	A 1440.0401	Engineer	275.18
A 1964.0401	Refund Village Taxes	A 1440.0401	Engineer	500.00
A 3120.0405	Community Programs	A 1440.0401	Engineer	3,000.00
A 3120.0407	Copier Supplies	A 1440.0401	Engineer	1,700.00
A 3120.0412	Gasoline	A 1440.0401	Engineer	2,000.00
A 3120.0424	Schools	A 1440.0401	Engineer	1,200.00
A 3410.0406	Cleaning Supplies	A 3620.0406	Engineer Review	600.19
A 3410.0416	Gasoline	A 3310.0403	Signs	509.56
A 5142.0101	Personnel	A 5110.0102	Personnel OT	1,400.00
A 5142.0201	Truck	A 5110.0102	Personnel OT	4,600.00
A 5182.0401	Street Lighting	A 1620.0401	Building Maint	3,362.25
A 5182.0401	Street Lighting	A 1620.0412.121	Building Maint	601.28
A 5182.0401	Street Lighting	A 5110.0102	Personnel OT	978.97
A 5410.0401	Sidewalks	A 5010.0101	Personnel	503.23
A 5410.0401	Sidewalks	A 3620.0406	Engineer Review	3,000.00
A 6989.0401	Economic Dev	A 6410.0402	Publicity	127.14
A 6989.0401	Economic Dev	A 3620.0406	Engineer Review	3,000.00
A 8170.0404	Repairs to Sweeper	A 3620.0406	Engineer Review	1,300.00
A 8560.0401	Brush Grinding	A 8540.0401	Blacktop	620.06
A 8560.0401	Brush Grinding	A 8540.0405	Pipe	620.01
A 8560.0401	Brush Grinding	A 8160.0401	Refuse Collection	1,774.80

A 8560.0401 FROM ACCT	Brush Grinding DESCRIPTION	A 7110.0203 TO ACCT	Lafayette DESCRIPTION	2,353.63 AMOUNT
A 8560.0401	Brush Grinding	A 3620.0406	Engineer Review	2,600.00
A 8560.0405	Tree Removal	A 3620.0406	Engineer Review	1,200.00
A 8560.0406	Tree Replacement	A 3620.0406	Engineer Review	500.00
A 8560.0407	Stump Grinder Teeth	A 3620.0406	Engineer Review	400.00
A 9060.0801	Health Ins	A 9030.0801	FICA	6,572.28
A 9060.0801	Health Ins	A 9015.0801	Police Retirement	13,407.00
A 9060.0801	Health Ins	A 9010.0801	NYS Retirement	831.00
A 9060.0801	Health Ins	A 8810.0202	Truck	15,566.47
A 9060.0801	Health Ins	A 3620.0406	Engineer Review	3,000.00
A 9060.0802	Dental	A 3620.0406	Engineer Review	6,000.00
A 9060.0803	Genesee Council	A 3620.0406	Engineer Review	1,000.00
F 1440.0401	Engineer	F 1320.0400	Auditor	1,127.06
F 1440.0401	Engineer	F 1325.0101	Personnel	112.11
F 1440.0401	Engineer	F 8320.0402	Building Machinery	2,500.00
F 1950.0401	Taxes	F 8320.0402	Building Machinery	4,500.00
F 8330.0101	Personnel	F 8320.0402	Building Machinery	785.26
F 8330.0401	Bacteriological Test	F 8320.0402	Building Machinery	3,000.00
F 8330.0413	Metering Equipment	F 8320.0402	Building Machinery	1,300.00
F 8330.0419	Sodium Fluoride	F 8320.0402	Building Machinery	2,000.00
F 8340.0207	Truck	F 8320.0402	Building Machinery	2,300.00
F 8340.0408	Crusher Run	F 9010.0801	NYS Retirement	831.00
F 8340.0412	Fittings	F 8320.0402	Building Machinery	2,000.00
F 8340.0414	Hydrants	F 8320.0402	Building Machinery	2,500.00
F 8340.0422	Protective Clothing	F 9055.0801	Disability	338.89
F 8340.0426	Test Large Meters	F 8320.0402	Building Machinery	4,500.00
F 8340.0429	Water AMR Maint	F 9710.0701	Serial Bond	.01
F 9030.0801	FICA	F 8320.0402	Building Machinery	1,200.00
F 9050.0801	Unemployment	F 8320.0402	Building Machinery	1,500.00
F 9060.0801	Health Ins	F 8320.0402	Building Machinery	3,000.00
G 1440.0401	Engineer	G 9710.0602	Principal	1,650.00
G 8110.0201	Computer	G 9710.0604	Principal JMPCF	600.00
G 8110.0402	Bond Charges	G 1320.0401	Auditor	827.05
G 8110.0403	Computer Maint	G 1320.0401	Auditor	300.00
G 8110.0405	Envelopes/Stamps	G 1910.0400	Unallocated Ins	23.41
G 5010.0101	Personnel	G 1325.0101	Personnel	112.56
G 8120.0101	Personnel	G 9710.0603	Principal 333,130	3,000.00
G 8120.0201	Cleaning Nozzel	G 9710.0604	Principal JMPCF	900.00
G 8120.0207	Truck	G 9710.0604	Principal JMPCF	2,300.00
G 8120.0403	Bricks/Blocks	G 9710.0604	Principal JMPCF	250.00
G 8120.0404	Camera Maint	G 9710.0604	Principal JMPCF	440.00
G 8120.0405	Computer Support	G 9710.0604	Principal JMPCF	420.00
G 8120.0413	Manhole Covers	G 9710.0604	Principal JMPCF	90.00
G 8120.0417	Protective Clothing	G 9710.0602	Principal Sanitary Sew	930.00
G 8120.0418	Schools/Conferences	G 9710.0602	Principal Sanitary Sew	420.00
G 8120.0421	Sewer Pipes	G 9710.0602	Principal Sanitary Sew	650.00
G 8120.0422	Sewer Pipe Repair	G 9710.0602	Principal Sanitary Sew	640.00
G 8120.0423	Stone/Sand	G 9710.0602	Principal Sanitary Sew	520.00
G 8130.0406	Ferrous Chloride	G 9710.0602	Principal Sanitary S	17,550.00
G 8130.0408	Fuel Diesel	G 9710.0602	Principal Sanitary S	3,900.00
G 8130.0409	Gas Unleaded	G 9710.0602	Principal Sanitary S	2,000.00
G 8130.0411	Grease & Oil	G 9710.0602	Principal Sanitary S	1,100.00
G 8130.0412	Grit Screening	G 9710.0603	Principal 333,130	1,400.00
G 8130.0420	Outside Lab Testing	G 9710.0602	Principal Sanitary S	4,000.00
G 8130.0423	SPDES/DEC	G 9710.0602	Principal Sanitary S	6,940.00
G 8130.0426	Schools/Conferences	G 9710.0602	Principal Sanitary S	1,700.00
G 8130.0441	Laboratory Maint	G 9710.0603	Principal 333,130	1,100.00
G 9030.0801	FICA	G 9010.0801	NYS Retirement	831.00

FROM ACCT	DESCRIPTION	TO ACCT	DESCRIPTION	AMOUNT
G 9030.0801	FICA	G 9055.0801	Disabiility	250.40
G 9050.0801	Unemployment	G 9710.0604	Principal 333,130	600.00
G 9060.0802	Dental	G 9710.0604	Principal 333,130	1,400.00

CARRIED

4 Ayes	0 Nays
Trustee Sidari	
Trustee Banker	1 Abstained
Trustee Farone	Trustee Katsanis
Mayor London	

CORRESPONDENCE

The Board of Trustees received a correspondence from Sergeant Joseph Fuller stating his intentions of retiring July 26, 2014.

CORRESPONDENCE

The Board of Trustees received a correspondence from NYS Office of Parks, Recreation and Historic Preservation stating that the NY State Barge Canal Historic District is being considered by the State Review Board for nomination to the National and State Registers of Historic Places.

APPROVED USE OF LEFT OVER FUNDS

Moved by Trustee Sidari and seconded by Trustee Katsanis approving to use the left over money from the BAN to pay towards the BOND payment for the following:

\$7,130.18	McKinstry Storm Project
\$4,274.14	McKinstry Road Project
\$7,121.64	Meadowbrook Drive Water Project

CARRIED

5 Ayes	0 Nays
--------	--------

APPROVED CHANGE ORDER #1, CONTRACT 4

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London to sign Change Order No. 1, Contract 4 – Clarifier and Sludge Handling Improvements for the Joint Municipal Pollution Control Facility (JMIPCF) project as submitted by Chatfield Engineers.

CARRIED

5 Ayes	0 Nays
--------	--------

HOLLEY WASTE WATER AGREEMENT

The Board of Trustees discussed the agreement with the Village of Holley to operate their Waste Water Treatment Plant. Attorney Gavenda is working with the Holley Attorney to finishing it.

EXECUTIVE SESSION

Moved by Trustee Farone and seconded by Trustee Sidari to adjourn to executive session to discuss personnel and contract matters at 8:24 PM.

CARRIED

5 Ayes	0 Nays
--------	--------

EXECUTIVE SESSION CLOSED

Moved by Trustee Sidari and seconded by Trustee Farone to come out of executive session at 9:23 PM.

CARRIED

5 Ayes	0 Nays
--------	--------

CLARENDON STREET BRIDGE

The Board of Trustees received a correspondence from Bergmann Associates with the approximate fee of \$9,000 for the Public Information Meeting to be held June 11, 2014 for the Clarendon Street Bridge Project.

MEETING ADJOURNED

Moved by Trustee Katsanis and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 9:45 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock
Clerk-Treasurer