

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, November 28, 2012 at 6:00 PM, at 35 East Bank Street, Albion, New York.

Present were Mayor Dean A Theodorakos, Trustees Eileen S Banker, Fred Miller Kevin Sheehan and Peter Sidari.

Also present were union members Robert Ballard, Paul Fadale, Bradley Rouse, Brian Rush and Jeffrey VanNostrand. Also present was the Superintendent of the Water Treatment Plant Kevin Miller.

Mayor Theodorakos opened the meeting with the pledge of allegiance at 6:00 PM.

Village of Albion DPW Association members were present to discuss the Water Treatment Plant staffing.

#### **NEW DUTIES STATEMENT APPROVED**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving to create a "New Position Duties Statement" for a "Part Time Water Treatment Plant Operator".

CARRIED

5 Ayes

0 Nays

Attorney John C Gavenda entered the meeting

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports from the Animal Control Officer Harry Papponetti, Department of Public Works Dale Brooks, Police Chief Roland Nenni, Code Enforcement Officer Ron Vendetti, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Superintendent Kevin Miller and the Superintendent of the Pollution Control Plant Aric Albright.

The Code Enforcement Officer Ron Vendetti gave the Board of Trustees an update on 235 Chamberlain Street.

The Code Enforcement Officer Ron Vendetti gave the Board of Trustees an update on the Disaster Manual.

#### **JMPCF PROJECT**

The Superintendent of the Pollution Control Plant Aric Albright was present to discuss the next steps to be taken regarding maximizing the grant funds from NYS Environmental Facility for the Pollution Control Facility. He has met with Chatfield Engineers on the list of work that should be done at the plant with the remaining \$1,782,802.32 funds.

#### **DEPARTMENT HEAD REQUEST**

Tabled the request from the Superintendent of Public Works Dale Brooks to use the funds received from the scrap steel to purchase a washing machine for use at the Department of Public Works. The Board of Trustees would like more information.

#### **APPROVED MINUTES**

Moved by Trustee Miller and seconded by Trustee Sheehan that in as much as each member received copies of the minutes of November 14, 2012 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes

0 Nays

**APPROVED PAYMENT STUART I BROWN**

Moved by Trustee Sheehan and seconded by Trustee Miller approving payment to Stuart I Brown Associates Inc for services rendered for the Joint Municipal Industrial Pollution Control Facility Project in the amount of \$1,400.

CARRIED

5 Ayes

0 Nays

**CHANGE ORDER #1, CONTRACT #1**

Tabled approving Mayor Theodorakos to sign Change Order #1 to Contract #1 for the JMIPCF project as submitted by Chatfield Engineers. The Change Order addresses several minor credits and additions with a net increase of \$8,223.00 and a completion extended to December 31, 2012. Trustee Sheehan will discuss the Change Order with the Superintendent of the Pollution Control Plant Aric Albright to see if it is justified.

**CHANGE ORDER #1, CONTRACT #3**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to sign Change Order #1 to Contract #3 for the JMIPCF project as submitted by Chatfield Engineers. The Change Order adds the Davis Bacon (Federal Wage Rate Schedules) into the contract.

CARRIED

5 Ayes

0 Nays

**CORRESPONDENCE**

The Board of Trustees received a correspondence from Chatfield Engineers regarding the "Visitor's Center Roof Replacement" project stating that the roof hatch has not been framed with double rafters as shown on the details contained in the Contract Drawings. The contractor, Elmer W Davis Inc, has until December 31, 2012 to complete the work.

**SPECIAL MEETING SCHEDULED**

Moved by Trustee Miller and seconded by Trustee Sheehan to hold a Special Meeting on Wednesday, December 5, 2012 at 6:00 PM to discuss the Clarendon Street Bridge Project.

CARRIED

5 Ayes

0 Nays

**APPROVED LIBRARY TREE AGREEMENT**

Moved by Trustee Sheehan and seconded by Trustee Miller authorizing Mayor Theodorakos to sign the agreement with Swan Library for placing Christmas lights on the tree in their front lawn at 4 North Main Street.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Miller and seconded by Trustee Sheehan to adjourn to executive session to discuss litigations at 8:34 PM.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Banker and seconded by Trustee Sheehan to come out of executive session at 9:38 PM.

CARRIED

5 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Banker and second by Trustee Sheehan that there being no further business, meeting is hereby adjourned at 9:39 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock  
Clerk-Treasurer