

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 10, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, Trustees Tim McMurray, and Christopher Barry

Absent: Trustee Zachary Burgess

Also in attendance was Attorney John C Gavenda, Police Chief David Mogle, Pollution Control Plant Chief Operator Aric Albright, Animal Control Officer Harry Papponetti, Fire Chief Jeremy Graham, Code Enforcement Officers Anne Podolak, Chris Kinter, Cemetery Supervisor Jason Zicari, Water Treatment Plant Chief Operator Adam Rush

Mayor Javier opened the meeting with the pledge of allegiance at 6:00 PM.

AUDIT FINDINGS

VIA telephone, Gregg Evans and Murphy Smyth from The Bonadio Group provided the findings from the June 1, 2021-May 31, 2022, audit.

APPROVE MEETING MINUTES

Moved by Trustee McMurray and seconded by Trustee Barry to approve the April 26, 2023, April 28, 2023, and May 4, 2023, meeting minutes

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

VFW

Mike Donahue representing the VFW, requested Board to consider a donation towards USA flags
Mayor Javier did confirm \$150.00 is in the budget for VFW

CONTRACT

Moved by Trustee McMurray and seconded by Trustee Barry to allow Mayor to sign contract with Neal Muscarella for brickwork repair needed at Water Treatment Plant after review from Attorney

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for April from Superintendent of Public Works James Pahura, Police Chief David Mogle, Fire Chief Jeremy Graham, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officers Anne Podolak and Chris Kinter and Park & Recreation Director John Grillo.

SCHEDULE PUBLIC HEARING

Moved by Trustee Riley and seconded by Trustee McMurry to schedule a public hearing on June 14th at 6PM for the increase in fees

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

ELBA INTERMUNICIPAL AGREEMENT

Aric Albright to reach out to Elba regarding hourly rate in agreement

2012 POLICE TAHOE

Tabled until 5/24/2023

MR. SEPTIC INVOICES

Tabled until 5/24/2023

REQUEST FROM G. VANWYCKE

Tabled until 5/24/2023, decline raise, possible different option

MUNICIPAL LOT

Moved by Trustee Riley and seconded by Trustee Barry to allow Community Action of Orleans & Genesee use of municipal parking lot on Wednesday's during the day for 1 to 2 hours for food distribution

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

NO ACTION

No action was taken on request from Nayla Gaylord form United Way use of boardroom to offer low-cost internet service program for residents, nor allow for a flyer to be included in newsletter

DAY OF CARING

Moved by Trustee McMurray and seconded by Trustee Barry to allow employees from KeyBank to clean Bullard Park on June 8th pending conversation with DPW Union and clerk to contact insurance company with any issues

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

INTERNET PROVIDER

Moved by Trustee McMurray and seconded by Trustee Barry to allow clerk's office to provide various utility bills to Granite to review for possible lower rates

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

LIQUOR LICENSE

Moved by Trustee McMurray and seconded by Trustee Barry to approve the liquor license renewal for Roumanos Village House Restaurant

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

RENEW AGREEMENT

Moved by Trustee Riley and seconded by Trustee Barry approved Clerk to sign the renewal agreement with FreedMaxick to handle the reporting of the 457 Plan, Deferred Compensation Plan for the Employees of Village for the year ended December 31, 2022

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

LEASE AGREEMENT

Tabled until 5/24/2023 for Assemblyman Hawley's lease agreement at 121 N Main St

EMPLOYEE ROLL OVER & SELL BACK

Moved by Trustee Riley and seconded by Trustee McMurray to approve the following vacation/personal roll over and sell back

<u>EMPLOYEE</u>	<u>SELL BACK</u>	<u>ROLL OVER</u>	<u>Personal to Sick</u>
Aric Albright	80	80	
W Brandon			
Annable		56	
Jeff Arnett		20	
Daniel Baase	36	48	
Dillon Black		42	
Levi Boyer		40	
William Francis	42	48	
Chris Glogowski		48	
Justyn Haines		30	
Jessy Holz		32	
Donald Jones		40	
David Mogle	80	48	
James Pahura	80	80	
Kyle Piccirilli	80	20	
Alex Reigle	24	48	
Charlie Ricci		80	
Adam Rush		40	
Todd Shervin		60.5	
Matthew Smith		40	
Ray Smith	11	80	
Dale Snyder	80	80	
Nathaniel Staines		22	
Tracy VanSkiver	80	80	
Vance VanSkiver		44	
Gary VanWycke		40	
Robert Wagner		32	
Jason Zicari	80	80	40
Marty Zwifka	80	32.75	

CARRIED

Mayor Javier	
Trustee Riley	Aye

Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MEDICAL OPT-OUT

Moved by Trustee McMurray and seconded by Trustee Riley to approve medical opt out from following employees

Robert Wagner
Daniel Baase
Dale Snyder
William B Annable
Vance VanSkiver

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

RETIREMENT ELIGIBILITY

Notification received from following individuals they are eligible for retirement for the 2023-2024 fiscal year

Ray Smith, DPW
James Pahura, DPW Superintendent
Ron Ricker, DPW
Dale Snyder, Cemetery
Marty Zwifka, DPW

RETIREMENT

The Board of Trustees accepted Ray Smith's intent to retire on June 29, 2023, with regret

INVASIVE PEST

Moved by Trustee Barry and seconded by Trustee McMurray to allow the USDA to trap Box Tree Moth and/or the European cherry Fruit Fly on Village property with no spraying allowed

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

FLUSHING CREDIT

Moved by Trustee Barry and seconded by Trustee McMurray to approve an increase in the annual flushing credit received by the Towns from \$750.00 to \$1000.00 and the rate \$.50 to \$.70 per 1000 gallons

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

ACCEPT APPLICATIONS

Accept the following applications to be placed on file for 1yr
Nicholas Andrews Summer Park Supervisor
Miranda Smith Summer Park Supervisor

CEMETERY DEED

Moved by Trustee McMurray and seconded by Trustee Barry to allow Mayor to sign cemetery deed for the following:

Royal Miller S.G. 832 Deerfield Avenue

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

APPOINTMENT LIBRARY BOARD

Moved by Trustee Riley and seconded by Trustee McMurray to approve the appointment of Sandra Walters to fill the vacancy for the Library Board, term to expire April 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

CONSULT/AUDIT

Clerk expressed concern on findings from 6/1/21-5/31/22 audit and the findings, regarding recommendation from The Bonadio Group for help needed for Clerks office

PENALTY ISSUE

Clerk advised the Board of Trustees that the penalty calculated on the water/sewer bills sent out in April 2023 was incorrect, all late amounts were calculated \$2.60 short for the sewer base charge

Various suggestions to advise residents were discussed

Attorney to reach out to billing software company Logics aka Edmonds Gov Tech to cover cost of mailing if Board chooses to do so

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Barry that there being no further business, the meeting is hereby adjourned at 7:38PM.

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer