

The Regular-Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, August 9, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Deputy Mayor Joyce Riley, Trustee Timothy McMurray, and Trustee Zachary Burgess

Absent: Mayor Angel Javier Jr, Trustee Christopher Barry

Also, in attendance was, Fire Chief Jeremy Graham, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent and Code Enforcement Officer Chris Kinter

Also, in attendance approximately 5 residents

Meeting audio was recorded and kept on file.

Deputy Mayor Riley opened the meeting with a pledge of allegiance at 6:00 PM.

APPROVE MEETING MINUTES

Moved by Trustee Burgess and seconded by Trustee McMurray to approving the July 12, 2023, and August 2, 2023, meeting minutes

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

SIGNAGE REQUEST

No action taken, Attorney to send letter to Kaylin McCarthy

WATER/SEWER BILL

Jay Pahura, Superintendent of Public Works to look into request from Dr. Garg, 245 S Main St water/sewer bill received in July

ALBION BETTERMENT COMMITTEE

Gary Derwick and Gary Kent addressed Board on installation of plaque and stone that will be placed at Waterman’s Park, will contact DPW Superintendent, Jay Pahura

PLAQUE AND STONE

Moved by Trustee Burgess and seconded by Trustee McMurray to allow plaque and stone received from Albion Betterment Committee to be installed at Waterman’s Park

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

UPDATE ON FIRE DISTRICT MEETING/AIR PACKS

Fire Chief, Jeremy Graham updated Board on Fire District meetings along with dates

Triple net lease of fire hall to Albion joint fire district-undecided at this point

Commissioner’s-Appoint 3 from Albion, 2 from Gaines-election will be held after

Title-Albion Joint Fire District

Public Hearings will be held at ACS

District to be formed June 1st, 2024

Towns to pay their share monthly starting January 2024, rather than full year

Air packs-Potential delivery end of November

Clerk to reach out to finance company for ARGO to see if penalty to be paid off early, as final payment is due October 2024, and debt cannot be transferred to District

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for July from Superintendent of Public Works James Pahura, Police Chief David Mogle, Fire Chief Jeremy Graham, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officers Anne Podolak and Chris Kinter and Park & Recreation Director John Grillo.

AUDIO AND VISUAL EQUIPMENT

Adam Rush, Water Treatment Plant Chief Operator requested permission from Board to look into upgrade options for boardroom equipment

WATERWORTH

Adam Rush, Water Treatment Plant Chief Operator gave summary of meeting with Waterworth software available that will help with rates, reporting, budgeting etc. Rush to reach out to representative to give board a 30-minute presentation at the September 13th workshop meeting

APPROVE RECOMMENDATION

Moved by Trustee McMurray and seconded by Trustee Burgess to approve Core & Main quote for total of \$189,180.26 for the Oak Orchard Creek transmission main replacement project

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

SIGN PROPOSALS

Moved by Trustee Burgess and seconded by Trustee McMurray to allow Deputy Mayor to sign proposals for additional water system improvements, Phase 2 changes and water system improvements WIIA Phase 1 changes

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPROVE RESOLUTION 2023-02**RESOLUTION 2023-02****AUTHORIZE BIDS FOR WATER STORAGE TAND CONTRACT NO. 21-2**

At a meeting of the Village of Albion Board of Trustees held on the 9th day of August 2023 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Joyce Riley, Deputy Mayor
Timothy McMurray, Trustee
Zachary Burgess, Trustee

Trustee McMurray moved the adoption of the following resolution, Trustee Burgess, seconded the motion.

Be it here by enacted by the Board of Trustees of the Village of Albion as follows:

WHEREAS, the Village of Albion has passed a bond resolution and obtained funding from the New York State Community Development Block Grant (CDBG) and the New York State Water

Infrastructure Improvement Act (WIIA) to perform a capital improvement project on the water system and;

WHEREAS, Wendel Companies has completed the plans and specifications for the Village of Albion Water Storage Tank Replacement Project which is a portion of the capital improvement project authorized by the Village;

WHEREAS, the Water Storage Tank Replacement Project needs to be publicly bid to comply with Village of Albion procurement requirements for Public Works project and project funding requirements;

NOW THEREFORE BE IT RESOLVED, that the Albion Village Board authorizes the Village Clerk to advertise for said bids at the discretion of the Village Attorney.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Village Mayor, Angel Javier-ABSENT
 Village Trustee, Joyce Riley
 Village Trustee, Zachary Burgess
 Village Trustee, Christopher Barry-ABSENT
 Village Trustee, Timothy McMurray

This resolution was deemed passed August 9, 2023

HIRE MEO FOR CEMETERY

Moved by Trustee Burgess and seconded by Trustee McMurray to hire Peter Mathes, MEO at the Cemetery with a 52-week as a transfer Police Officer with a 52-week probationary period, start date to be determined by Cemetery Superintendent

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

CREATE RESERVE

Moved by Trustee McMurray and seconded by Trustee Burgess to create a park & recreation reserve

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

RESERVES

Moved by Trustee Burgess and seconded by Trustee McMurray to place \$675.80 from donations and can and bottle returns in reserves

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

SURPLUS

Moved by Trustee McMurray and seconded by Trustee Burgess to surplus the following items from the Fire Department:

- Box from AL-67

- 61 Scott Air packs and masks
- 131 SCBA air bottles
- Soda/Snack Machine
- Electric pressure washer
- Cascade system
- Various broken Minitor 2 pagers

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

RESIGNATION

Moved by Trustee Burgess and seconded by Trustee McMurray to accept the resignation from Jessy Holz as Deputy Clerk Treasurer effective August 10, 2023

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPOINT DEPUTY CLERK

Moved by Trustee McMurray and seconded by Trustee Burgess to allow the Deputy Mayor to appoint Jessy Holz at Deputy Clerk term to expire April 2024

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPOINT DEPUTY TREASURER

Moved by Trustee Burgess and seconded by Trustee McMurray to allow the Deputy Mayor to appoint Derek Reiner as Deputy Treasurer term to expire April 2024

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPROVE RENT AMOUNT

Moved by Trustee McMurray and seconded by Trustee Burgess to allow Clerk to reach out to perspective lease for vacant office (281sqft) at 121 N Main St, with a rate of \$2.00 per sqft if interested for 1year

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

RENEW LEASE

Moved by Trustee Burgess and seconded by Trustee McMurray to renew Genesee Orleans Ministry of Concerns lease at 121 N Main St (2386 sqft) for 1yr at \$.65 a sqft

A0.3410.0416 \$679.68	ARPA-FD Truck Bed
A0.3510.0407 \$196.75	ARPA-Snare Poles
F0.8320.0411 \$183.37	Reserves-WTP share of Sludge truck fuel
A0.3410.0405 \$18875.00	Reserves-FD Heating, sprinkler system
A0.5110.0408 \$22724.00	Reserves-Excavator
A0.4010.0400 \$24984.68	ARPA-FD Truck Bed
F0.8320.0203 \$7879.08	WIIA 1

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Deputy Treasurer Amy Adduci, Jessica Pilon, and Bonnie Reigle

APPROVE PAYMENTS AND JOURNALS

Moved by Trustee Burgess and seconded by Trustee McMurray to approve monthly bills and journal as follows:

- Voucher #'s 43881-43980
 - o General \$166,885.34
 - o Water \$12,935.07
 - o Sewer \$6,809.01

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPROVE TREASURERS REPORT

Moved by Trustee Burgess and seconded by Trustee McMurray to approve the July 2023 treasurers report

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

FINANCE CORRECTION

Moved by Trustee McMurray and seconded by Trustee Burgess to approve the financing of the 2023 Dodge Durango for the Police Department through MLC Municipal Leasing Consultants for 3yrs with a rate of 6.29%, first payment due June 2024.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

WATER/SEWER PAYMENT PLAN

Moved by Trustee Burgess and seconded by Trustee McMurray to approve a 3-month payment plan for Bethany Meyer on her water/sewer bill

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

APPROVE CEMETERY DEEDS

Moved by Trustee McMurray and seconded by Trustee Burgess to allow Deputy Mayor to sign the cemetery deed for the following individuals

Laura L Fortunato Lot 1195 Sycamore Path NE#2
Mary C Carithers S.G. 813 Deerfield Avenue

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

HUNTINGTON TOWN BOARD

Voter's identification process, no action taken per Attorney recommendation

REQUEST

Per request from Dan Conrad for elected officials to judge pumpkin painting contest at Spooky Night event on 10/28/2023 at 3pm, Deputy Mayor Riley, if she is in town she will attend, Trustee Burgess pending, Clerk to reach out to Mayor and Trustee Barry

BUDGET LINE ADJUSTMENT

Moved by Trustee Burgess and seconded by Trustee McMurray to move \$1000.00 from line A0.1010.0201 to line A0.3120.0422 for purchase towards police fire arms

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

SEND LETTER AND SCHEDULE PUBLIC HEARING IF NEEDED

Moved by McMurray and seconded by Trustee Burgess to allow the Attorney to send a letter to planning board member to put in a letter of resignation for his position on the planning board, if not received a public hearing will be scheduled 9/27/2023

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee Burgess and seconded by Trustee McMurray having no further business, the meeting is hereby adjourned at 7:10PM.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye

Trustee McMurray	Aye
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Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer