

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, October 11, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Deputy Mayor Joyce Riley, Trustee Timothy McMurray, and Trustee Chris Barry

Absent: Mayor Angel Javier Jr, Trustee Zachary Burgess

Also, in attendance was, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Animal Control Officer Harry Papponetti, Police Chief David Mogle, and Code Enforcement Officer Chris Kinter

Excused: Water Treatment Plant Chief Operator Adam Rush, and Department of Public Works Superintendent Jay Pahura, * *Jeremy Graham Fire Chief*

Also, in attendance approximately 15 residents

Meeting audio was recorded and kept on file.

Deputy Mayor Riley opened the meeting with a pledge of allegiance at 6:06 PM.

APPROVE MEETING MINUTES

Moved by Trustee McMurray and seconded by Trustee Barry to approving the September 13, 2023, and September 28, 2023, meeting minutes

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MEMORIAL TREE

Moved by Trustee Barry and seconded by Trustee McMurray to approve the DPW to plant a memorial tree at Bullard Pard in memory of Jonathan Doherty.

Tree will be placed where 2 recent trees have been removed

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

CODE ENFORCEMENT ISSUE

Ron Vendetti addressed the Board on various code enforcement issues currently outstanding at Taco Bell

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for July from Superintendent of Public Works James Pahura, Police Chief David Mogle, Fire Chief Jeremy Graham, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter and Park & Recreation Director John Grillo.

PLOW/DUMP TRUCKS

Moved by Trustee McMurray and seconded by Trustee Barry to allow the DPW Superintendent Jay Pahura to order 2 International plow trucks for a total of \$454,877.36.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye

Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MOBILE PARK METERS

Moved by Trustee McMurray and seconded by Trustee Barry to approve the maximum of \$1,000 towards the assessment of looking into the meter/meter pits at Oak Orchard Est and Duke Properties- aka 431 W State St, to get them in working order and determine whether they are above or below ground. Jay will provide actual cost at 10/25/23 board meeting

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

WATERWORTH PROGRAM/RESERVES/EXPENSE LINE

Moved by Trustee McMurray and seconded by Trustee Barry to approve WTP Chief Operator Adam Rush to purchase the 2-month demo at a cost of \$1,500. Funds to be used out of water improvements reserves. Increase expense line F0.8310.0404

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

RESIGNATION/RETIREMENT

Moved by Trustee Barry and seconded by Trustee McMurray to accept the following resignation from Anne Podolak, part-time Code enforcement officer effective October 5, 2023
Bradley Rouse full-time Sewer plant maintenance mechanic retiring effective October 26, 2023

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

ADVERTISE VACANT POSITION

Moved by Trustee McMurray and seconded by Trustee Barry to allow Clerk to advertise for Sewage Treatment Plant Operator **Trainee* with the understanding the position is not filled internally and after the 7 working days as required

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

CODE ENFORCEMENT CLERK

Moved by Trustee McMurray and seconded by Trustee Barry to approve the increase in hours from 20 to 30 at a rate of \$16.00/hr. for Alex Wheldon to fill the part-time code enforcement & * *part-time office clerk* position effective 10/16/2023

CARRIED

Mayor Javier	Absent
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Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

ADD TO RESERVES

Moved by Trustee McMurray seconded by Trustee Barry to place the donation from Mr. DiGenova of \$500.00 and \$8.28 in bottle returns in park and recreation reserves at the request of Park Director John Grillo

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

USE OF RESERVES

Moved by Trustee McMurray and seconded by Trustee Barry the use of reserves at the discretion of the Clerk of \$6,500 for 20 picnic tables

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

INCREASE REVEUE LINE

Moved by Trustee McMurray and seconded by Trustee Barry to increase revenue line A0.0000.3389(other public safety) in the amount of \$2,056.58 for the Police PTS Enforcement grant

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Aye

INCREASE EXPENSE LINE

Moved by Trustee McMurray and seconded by Trustee Barry to increase expense line A0.1620.0401(building maintenance) in the amount of \$244.10 for microphones in the boardroom.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

INCREASE EXPENSE AND REVENUE

Moved by Trustee McMurray and seconded by Trustee Barry to increase expense line H0.8320.0210.014, revenue line H0.8320.3991.014 both \$97,786.35 for the Fluoridation Bldg. project, Keeler Construction payments

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

SPECIAL EVENTS PERMIT

Moved by Trustee McMurray and seconded by Trustee Barry to approve the special events permit for the Wayne A. Burlison Colon Cancer Awareness 5K event that runs through the Village streets, sidewalks and Mt. Albion Cemetery that will be held on 3/23/2024. Clerk to advise applicant Village does not provide EMS as requested on application

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

LIQUOR LICESNE

Moved by Trustee McMurray and seconded by Trustee Barry Burgess to approve the acknowledgement of Albion Exempts Inc intent to apply for their liquor license

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

REQUEST REFUND

The Board chose not to move forward with the request from GOMAC to have \$35.00 refunded for pavilion rental at Bullard Park. Application states NON-REFUNDABLE

USE OF RESERVES

Moved by Trustee McMurray and seconded by Trustee Riley to approve the outstanding balance of \$175.00 for Bullard Park cameras (Deeley), and \$328.52 for Bullard Park Pavilion (Stockham Lumber) to be paid out of reserves, Clerk to decide and do increase to expense lines and reserves as necessary.

*\$175.00 Expense A0.1325.0404, Reserve HRA

*\$328.52 Expense A0.7110.0410, Reserve DPW Storage Shed

*Both these invoices were previously approved from ARPA but went above the approved amount.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

APPROVE INVOICES/INCREASE EXPENSE

Moved by Trustee McMurray and seconded by Trustee Barry to approve the payment of the following invoices:

- Sample Media Group WIIA1 Grant
 - \$201.92 & \$181.96

Increase expense line H0.8320.0203.000

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

APPROVE CEMETERY DEEDS

Moved by Trustee McMurray and seconded by Trustee Barry to allow Deputy Mayor to sign the cemetery deed for the following individuals

Mark Bucholz	Lot 443 Sumac Path E#1
David C. & Susan A. Polisoto	#18 Mahogany Columbarium
Douglas E. Blissett	#13 & #15 Mahogany Columbarium
Kimberly A. Lotz	S.G. 1840, 1841 & 1843 East Greenbank Avenue
Ryan F. & Katelyn M. Pearl	S.G. 822, 823 & 824 Deerfield Avenue
Lisa Ryan	S.G. 848 & 849 Deerfield Avenue

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MEETING CHANGE

Tabled changing of November 22, 2023, meeting until November 8, 2023

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Barry to enter executive at 7:05PM to discuss personal matters

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Barry to exit executive at 7:41PM

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Barry having no further business, the meeting is hereby adjourned at 7:42PM.

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer

**Italics- APPROVED CHANGES*