

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Thursday, February 15, 2024, at 6:30 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier, Deputy Mayor Joyce Riley, Trustee David Buczek, and Trustee Timothy McMurray  
Absent: Trustee Chris Barry

Also, in attendance was, Animal Control Officer Harry Papponetti, Police Chief David Mogle, Water Treatment Plant Chief Operator Adam Rush, Department of Public Works Superintendent Jay Pahura, Pollution Control Plant Chief Operator Aric Albright, Parks and Recreational Director John Grillo, Code Enforcement Officer Chris Kinter, and Cemetery Superintendent Jason Zicari  
Excused: Fire Chief Jeremy Graham

Also, in attendance approximately 15 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:30 PM.

**PRESENTATION**

Trustee Buczek gave a presentation to the public on leadership and organizational management

**APPROVE MEETING MINUTES**

Moved by Trustee Riley and seconded by Trustee McMurray to approving the January 14, January 31, February 6, February 8, and February 13, 2024, minutes with the following corrections from Trustee Riley:

- February 8, 2024, to Vehicle use to read “24hrs of use”
- February 13, 2024, to Request for APD Patch, record her vote as “Abstain”

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**GOMAC**

Jami Allport from GOMAC spoke on lease agreement, letter received from Village regarding unpaid increase for the months of October 2023-February 2024. She never received a response from the Board of Trustees from an email sent September 2023 with her concerns for increase in rent. Spoke of what her agency does for the community. Asked for the Board to reconsider the implementation of increased rent

Motion was brought forward by Trustee McMurray to increase 5% rather than 35%, retro from October to February, no second, tabled to executive

**DEPT HEAD REPORTS**

The Board of Trustees received monthly reports for December from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter and Park & Recreation Director John Grillo.

#### **ACCESS TO POLICE DEPARTMENT**

Moved by Trustee Riley and seconded by Trustee McMurray to allow Police Officers only and designated personnel, who have an appointment or are performing work while under the observation of an officer for security and safety reason, to enter the department. Police Officers and designated personnel will be the only ones to have key fob and keypad access. *Designated personnel being DPW Superintendent, DPW Foreman, and Animal Control Officer*

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

#### **ALLOCATION EXPENSE**

Moved by Trustee McMurray and seconded by Trustee Buczek to reallocate \$1500.00 from expense lines, A0.3410.0418 (Physicals) to A0.3120.0424 (Schools and Conferences)

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

#### **LINE INCREASE**

Moved by Trustee McMurray and seconded by Trustee Buczek to increase expense line A0.3410.0406 (Computer software) for \$3501.36

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

#### **NOTICE TO PROCEED**

Received notice from Wendel a notice to proceed for the Water tank replacement project, contract No. 21-1G

**ADOPT RESOLUTION 2024-08**

At a meeting of the Village of Albion Board of Trustees held on the 15<sup>th</sup> day of February at 6:30PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Angel Javier, Mayor  
Joyce Riley, Deputy Mayor  
David Buczek, Trustee  
Timothy McMurray, Trustee

Trustee McMurray moved the adoption of the following resolution, Trustee Riley, seconded the motion.

RESOLUTION 2024-08  
RESOLUTION AWARD OF CONTRACT  
VILLAGE OF ALBION  
PHASE 1 WTP UPGRADES (WTP & BS #1) PROJECT  
CONTRACT NO. 21-1ER

WHEREAS, the Village of Albion had authorized Wendel, the Village’s Engineers to complete the plans and specifications for the Phase 1 WTP Upgrades (WTP & BS#1) Project, and

WHEREAS, bids on the above referenced project were opened on January 11, 2024, in accordance with the Notice to Bidders previously authorized and four (4) bids were received, and

WHEREAS, it is recommended to award the Contract to the lowest bidder.

NOW THEREFORE BE IT RESOLVED, that the Albion Village Board awards the Phase 1 WTP Upgrades (WTP & BS#1) Project, Contract 21-1ER to CIR Electrical Construction Corporation for the base bid of \$1,775,525.00.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Mayor, Angel Javier, Jr  
Deputy Mayor, Joyce Riley  
Village Trustee, David Buczek  
Village Trustee, Timothy McMurray

This resolution was deemed passed February 15, 2024

**ALBION BETTERMENT COMMITTEE**

Discussion on letter received for support for change in local ordinance to vacant buildings, Trustee McMurray expressed his approval for support

**SCHEDULE MEETING**

Moved by Trustee McMurray and seconded by Trustee Buczek approve a special meeting at the Town of Gaines, located at 14087 Ridge Rd, Albion on March 27, 2024, at 6PM for discussion on the formation of a Joint Fire District with the Town of Albion and Town of Gaines

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**SIGN CONTRACT**

Moved by Trustee Riley and seconded by Trustee Buczek to allow Mayor to sign contract with Timothy McGill for services as Bond Counsel

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**APPROVE PAYMENT**

Moved by Trustee McMurray and seconded by Trustee Riley to approve payment for the following invoices:

Bernard Donegan, Inc                      \$1,243.75

- \$99.50      Fire Truck
- \$149.25    WIIA 1
- \$646.75    Plow Trucks
- \$348.25    WIIA 2

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS**

Moved by Trustee McMurray and seconded by Trustee Buczek to approve the following budget adjustments:

- WIIA 1 Project                      \$14,962.50
  - Expense H0.8320.0200.010

- Revenue H0.0000.3991.010

WIIA 2 Project           \$40,185.00

- Expense H0.8320.0200.013
- Revenue H0.8320.4910.013

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**CROWN CASTLE**

Tabled until Attorney hears back from them

**CONSTELLATION ENERGY CONTRACT**

Moved by Trustee Riley and seconded by Trustee McMurray to have Attorney send letter to terminate the contract

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Abstain
Trustee McMurray	Aye

**COMMUNITY HERO**

Trustee McMurray nominated Faith Smith for the Community Hero Award, on the work she does for the Orleans Koinonia Kitchen at Harvest Christian Fellowship

Moved by Trustee Riley and seconded by Trustee Buczek for the Community Hero Award

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**BREAK REQUEST**

Moved by Trustee McMurray and seconded by Trustee Buczek to approve the sewer break request from Charles Roberts at 139 Heritage Estates for \$386.08 as the water didn't go into the Village sewer system

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**APPROVE CLOSING OF STREETS AND SPECIAL EVENTS PERMITS**

Moved by Trustee Riley and seconded by Trustee Buczek to approve the following special events permits and street closures for the events

3<sup>RD</sup> Annual easter egg hunt 3/30/24 E State St from Main St to Platt St, 9am-3pm

Albion Rotary Strawberry Festival 6/7/24-6/8/24, close following streets: E Bank St from Main St to Platt St, E State St from Main St to Platt St, Platt St to Ingersoll

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**CEMETERY DEED**

Moved by Trustee Riley and seconded by Trustee Buczek to approve Mayor to sign the cemetery deed for the following:

Russell Kingdollar Sr                      S.G. 801 and 802 Deerfield Avenue

**USE OF CONTINGENSY AND INCREASE LINE**

Moved by Trustee Riley and seconded by Trustee Buczek to approve the use of contingency line A0.1990.0401 and increase expense line A0.6989.0401 \$2,500.00 for use towards the bridge reopening committee, funds will be used on signs, paint, programs associated with the bridge reopening

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

**ENTER EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Buczek to enter executive at 8:27PM to discuss business matters

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

### **EXIT EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Riley to exit executive at 9:43PM

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Aye

### **GOMAC LEASE**

Moved by Trustee Riley and seconded by Trustee Buczek to keep the rate of \$.65 per square foot for GOMAC on their lease, the Village is not seeking the unpaid balance for months of October 1, 2023-February 29, 2024, in the amount of \$2,021.15. Attorney Gavenda will send a letter advising of such

### **CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Aye
Trustee McMurray	Nay

### **CONSULTANT**

Moved by Trustee McMurray and seconded by Trustee Riley to hire David Buczek as a consultant starting April 1, 2024, for six months to consult for the Village to improve management, training and leadership skills for employees and Village Board at \$1.00 for the six months. If the oncoming new board members don't feel Mr. Buczek's services are needed or working, he is willing to step down without hesitation

### **CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Buczek	Abstain
Trustee McMurray	Aye

### **MEETING ADJOURNED**

Moved by Trustee McMurray and seconded by Trustee Riley having no further business, the meeting is hereby adjourned at 9:49PM.

## CARRIED

Mayor Javier	
Trustee Riley	<i>Aye</i>
Trustee Barry	<i>Absent</i>
Trustee Buczek	<i>Aye</i>
Trustee McMurray	<i>Aye</i>

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer

*\*Italics indicate approved changes*