

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Thursday, April 25, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier, Deputy Mayor Joyce Riley, Trustee William Gabalski, and Trustee Timothy McMurray

Absent: Trustee Greg Bennett

Also, in attendance was, Animal Control Officer Harry Papponetti, Police Chief David Mogle, Water Treatment Plant Chief Operator Adam Rush, Department of Public Works Superintendent Jay Pahura, Pollution Control Plant Chief Operator Aric Albright, Parks, and Recreational Director John Grillo, Code Enforcement Officer Chris Kinter, Cemetery Superintendent Jason Zicari and Fire Chief Jeremy Graham

Also, in attendance approximately 15 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:05 PM.

GRANTS

Jay Grasso representative from G & G Grant writing Administration gave update to Board on various grants applied for on behalf of the Village, advise Board that the Restore NY Grant is open for applications

VILLAGE HISTORIAN

Observed a moment of silence for Dr. Neil Johnson, who recently had passed and served as the Village Historian for over 40 years

Village historian, Susan Starkweather-Miller requested support from the Board to allow her to seek out various grants for Mt. Albion Cemetery and Historic areas throughout the Village. Orleans County Historical Foundation is interested in partnering with Village to seek out grants. Would like to create a small group of individuals to find opportunities for seeking out grants for Village Historic

RESIDENT

Jeff Holler advised the Board of his FOIL request results on the Water Treatment Plant timecards, expressed his concern and displeasure of how hours work is being utilized

YOUTH COMMITTEE CREATION

John Grillo requested support from Board on forming a youth committee to help monitor the parks

DEPT HEAD REPORTS

The Board of Trustees received monthly reports for February from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter and Park & Recreation Director John Grillo. Excused: Fire Chief Jeremy Graham

ITEMS NEEDED

Mayor requested Pollution Control Plant Chief Operator Aric Albright to bring list of items needed to complete electric upgrades needed for canal park gazebo to meeting 5/8/2024

PURCHASE APPROVAL

Moved by Trustee Gabalski and seconded by Trustee McMurray to allow Pollution Control Plant Chief Operator Aric Albright to purchase the following items out of his 2023-2024 budget funds:

- o Tote of polymer, supplies for bench, land rental, load of stone and load of lime

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

PURCHASE APPROVAL

Moved by Trustee Riley and seconded by Trustee McMurray to allow Cemetery Superintendent Jason Zicari to purchase the following items out of his 2023-2024 budget funds:

- o 2 weed eaters and trimmer heads

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

PURCHASE APPROVAL

Moved by Trustee Riley and seconded by Trustee McMurray to allow Department Heads to seek approval from 2 Board members for all items above and beyond contractual items for remainder of 2023-2024 Budget year

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

ROOF AT CANAL PARK GAZEBO

Moved by Trustee Riley and seconded by Trustee McMurray to allow Superintendent of Public Works James Pahura to repair the roof on the gazebo at Canal Park not to exceed \$1750.00, projected to be completed after road work

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

CAPITAL PROJECT PLAN

Mayor requested Water Treatment Plant Chief Operator Adam Rush to bring 1, 3, 5-year capital project plan to 6/29/24 meeting

APPROVE MEETING MINUTES

Moved by Trustee Riley and seconded by Trustee Gabalski to approving the April 10, 2024, and April 17, 2024, meeting minutes

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

ACKNOWLEDGEMENT

Board acknowledged Jeremy Graham, Maintenance Mechanic at WTP for completing all required prerequisites and final evaluation along with receiving his NYS Grad IIA Water Operator Certification

APPROVED 2024-2025 BUDGET

Adjustment made from Mayor Javier to adjust the following lines:

- Decrease A0.1210.0101 from \$8508.91 to \$1.00
- Decrease A0.1210.0405 from \$2500.00 to -0-
- Increase A0.7310.0403 from -0- to \$11,007.91

Moved by Trustee Riley and seconded by Trustee Gabalski to approve the 2024-2025 budget

GENERAL FUND

Appropriations	Estimated Revenues	Fund Balance	Tax Levy
\$4,701,848.45	\$1,322,885.33	\$261,150.00	\$3,117,813.12

WATER FUND

Appropriations	Estimated Revenues	Fund Balance
\$2,068,150.00	\$2,068,150.00	\$0

SEWER FUND

Appropriations	Estimated Revenues	Fund Balance
\$1,424,335.00	\$1,412,000.00	\$12,335.00

The tax rate will be \$20.40 and is above the New York State tax cap regulations, which was passed as a Local Law 1-2024 at the 3/28/2024 meeting

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

POWER OUTAGE

Water Treatment Plant Chief Operator Adam Rush gave an update on the power outage on 4/17/2024 at the WTP

CHARGING STATION GRANT

Clerk advised the Board that the Village was approved for a \$10,500 grant, Mayor requested Clerk to email copy to grant administrator.

RESIGNATION

Moved by Trustee McMurray and seconded by Trustee Riley to accept the resignation of Deborah Zicari from the Planning Board effective immediately

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPOINTMENT

Moved by Trustee Riley and seconded by Trustee McMurray to allow Mayor to appoint Linda Smith to the Planning Board, term to expire 4/2028

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPOINTMENT

Moved by Trustee McMurray and seconded by Trustee Riley to allow Mayor to appoint Jeff Holler as an alternate to the Planning Board immediately

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

CEMETERY DEED

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve Mayor to sign the cemetery deed for the following:

Linda L Stewart	S.G. 797 Deerfield Avenue
Phillip M Coville	S.G. 852 Mapleview Avenue
Timothy Christopher	128 A & B Veterans Companion

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

INVESTMENT POLICY

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow a temporary increase in deposits to NYCLASS of \$8M rather than \$5M as stated in investment policy, due in part to BAN monies received for WIIA 2 project

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

RESERVES/BUDGET ADJUSTMENT

Moved by Trustee Riley and seconded by Trustee McMurray to approve the request from Parks Director for \$150.00 check received to go into Parks Reserves, and to increase revenue line A0.0000.2705.000 (donations) funds to be used for Senior Citizens picnic in the 2024-2025 budget year

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye

Trustee McMurray	Aye
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APPOINTMENT

Moved by Trustee Riley and seconded by Trustee McMurray to allow the Mayor to appoint the following individuals to Recreation Committee, terms to expire 4/2025

John Grillo, Bernie Baldwin, Geno Allport, Annette Finch, Susan Oschmann, Mike Beach, Terry Wilbert, and Lisa DeCarlo

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPOINTMENT

Moved by Trustee McMurray and seconded by Trustee Riley to allow Mayor to appoint Jeff Holler to the Grievance Committee, term to expire 4/2025

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

PUBLICATION

Board was satisfied with the revised WTP letter for publication

APPROVE PAYMENT/BUDGET ADJUSTMENT

Moved by Trustee McMurray and seconded by Trustee Riley to approve payment for the following invoices

William Schutt	\$3,731.50
Increase expense line A0.6989.0404	\$3,731.50

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

ACS STUDENTS

Moved by Trustee McMurray and seconded by Trustee Riley to approve the ACS middle school students to finish painting of the storage building, providing insurance is necessary

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

CYBER SECURITY

Moved by Trustee McMurray and seconded by Trustee Riley to declined cyber security included on the Albion Fire Department insurance renewal June 1, 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

SCHEDULE PUBLIC HEARING

Moved by Trustee McMurray and seconded by Trustee Riley to schedule a public hearing to hear from the public involving the application to Empire State Development of financial assistance under the Restore NY Communities Initiative for 5/8/2024 at 6PM

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to enter executive at 7:49PM to discuss personnel matters

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive at 8:33PM

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

CONTRACT NEGOTIATIONS

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow Counsel that is negotiating on behalf of the Village to follow what is set forth in the Village of Albion packet proposal to the Albion Benevolent Association dated April 25, 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

DENY IMPROVEMENTS

Moved by Trustee McMurray and seconded by Trustee Riley to deny the improvements requested for the Mt. Albion Apartment property located at 14925 State Route 31, Albion NY

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

TERMINATE RENTAL AGREEMENT

Moved by Trustee Gabalski and seconded by Trustee Riley to terminate the rental agreement for the MT. Albion Apartment property located at 14925 State Route 31, Albion NY, Attorney to send letter

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Gabalski having no further business, the meeting is hereby adjourned at 8:35PM.

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,
Tracy A. VanSkiver
Clerk-Treasurer

**Italics indicate approved changes*